

MEMORANDUM

To: MSBA Board of Directors
From: John K. McCarthy, Executive Director
RE: Accelerated Repair Program – Consultant Procurement FY2015-2017
Date: June 3, 2015

In connection with its Accelerated Repair Program (the “Program”), the MSBA issued separate Requests for Designer and Project Management Services. The Request for Designer Services was issued on February 2, 2015 and the Request for Project Management Services was issued on March 4, 2015. The objective of the procurements was to select a pool of qualified Designers and Owner’s Project Managers (“OPMs”) that the MSBA will assign to districts that have been invited to participate in the Program.

On February 5, 2015, the MSBA, in conjunction with the Supplier Diversity Office (“SDO”), hosted a procurement overview meeting to share information about the Program and the associated procurements for designer and project management services.

Prior to the meeting, the SDO conducted outreach to hundreds of certified Minority-Owned and Woman-Owned Business Enterprises (“MBE,” “WBE,” or “MBE/WBE”) that provide design, project management, or related services to notify these businesses about the briefing. The MSBA posted notice of the meeting on its website. Representatives of 59 firms, including 24 SDO-certified firms, attended the meeting.

The deadline for submission of a response to the Designer Services Request for Responses was March 6, 2015 and the deadline for submission of a response to the Project Management Services was March 27, 2015.

The MSBA received 41 applications in response to the Request for Responses for Designers and 20 responses to the Request for Responses for Project Management Services. Of the 24 MBE, WBE, and MBE/WBE firms that attended the pre-proposal briefing, 12 submitted responses to provide project management or designer services.

Request for Designer Services

The MSBA received 41 applications in response to the Request for Responses for Designer Services. Each firm was asked to indicate in its application the scope of work for which it wished to be considered. Applicants responded as follows:

Roof and Exterior Windows/Doors	Boilers
Arnold Jacobson Associates, Inc.	Architectural Engineers, Inc.
Baker/Wohl Architects, Inc.	Arnold Jacobson Associates, Inc.
CBI Consulting, Inc.	BLW Engineers, Inc.
CGKV Architects, Inc.	C.A. Crowley Engineering, Inc.
Civitects PC	Consulting Engineering Services, Inc.
CSS Architects, Inc.	CSS Architects, Inc.

Roof and Exterior Windows/Doors	Boilers
Design Partnership of Cambridge	DHK Architects, Inc.
DHK Architects, Inc.	Edward Rowse Architects. Inc.
Dietz & Co. Architects, Inc.	Garofalo Design Associates, Inc.
DiMarinisi & Wolfe	HAKS Engineers, P.C.
Edward Rowse Architects, Inc.	Hesnor Engineering Associates, PLLC
Gale Associates, Inc.	ICON Architecture, Inc.
Garofalo Design Associates, Inc.	Johnson Roberts Associates, Inc.
Habeeb & Associates Architects, Inc.	Mount Vernon Group Architects
HAKS Engineers, P.C.	RDK Engineers
ICON Architecture, Inc.	Shekar & Associates, Inc.
Johnson Roberts Associates, Inc.	The S/L/A/M Collaborative
Kaestle Boos Associates, Inc.	Tai Soo Kim Partners, LLC
Knight, Bagge & Anderson, Inc.	TBA Architects, Inc.
Mount Vernon Group Architects	Tighe & Bond, Inc.
Next Phase Studios	WJE Associates, Inc.
RDA Architects	
Reinhardt Associates, Inc.	
Russo Barr Associates, Inc.	
The S/L/A/M Collaborative	
Tai Soo Kim Partners, LLC	
TBA Architects, Inc.	
Tetra Tech Architects & Engineers	
Tighe & Bond, Inc.	
Turowski2 Architecture, Inc.	
Wessling Architects, Inc.	
William Starck Architects, Inc.	
Winslow Architects, Inc.	
WJE Associates, Inc.	

MSBA staff evaluated the applications based on the criteria as set forth in the RFR:

1. Demonstrated experience and performance on public or private projects entailing energy efficient renovations and repairs
2. Demonstrated experience and performance of respondent's key personnel
3. Knowledge of and experience with energy efficient incentive and rebate programs
4. Demonstrated experience and multi-phase renovations in occupied buildings
5. Capacity and organizational structure
6. Past performance of the respondent's key personnel (including subconsultants, if any) with previous MSBA-funded projects

On May 19, 2015, following a review of MSBA staff recommendations, the Designer Selection Panel (the "DSP") disqualified Consulting Engineering Services, Inc., Mount Vernon Group Architects, and WJE Associates, Inc. from further consideration for failure to meet the minimum qualifications set forth in the RFR and/or noncompliance with submission requirements. The

DSP determined that the following design firms submitted the strongest applications and best meet the requirements for providing services for the Accelerated Repair Program.

Roof and Exterior Windows/Doors	Boilers
Baker/Wohl Architects, Inc.	Architectural Engineers , Inc.
CBI Consulting, Inc.	BLW Engineers, Inc.
CGKV Architects, Inc.	CSS Architects, Inc.
Civitects PC	Hesnor Engineering Associates, PLLC
CSS Architects, Inc.	ICON Architecture, Inc.
Dietz & Co. Architects, Inc.	Johnson Roberts Associates, Inc.
Gale Associates, Inc.	RDK Engineers
Habeeb & Associates Architects, Inc.	Shekar & Associates, Inc.
HAKS Engineers, P.C.	The S/L/A/M Collaborative
ICON Architecture, Inc.	Tai Soo Kim Partners, LLC
Johnson Roberts Associates, Inc.	Tighe & Bond, Inc.
Kaestle Boos Associates, Inc.	
Knight, Bagge & Anderson, Inc.	
RDA Architects	
Russo Barr Associates, Inc.	
The S/L/A/M Collaborative	
Tai Soo Kim Partners, LLC	
Tighe & Bond, Inc.	
Turowski2 Architecture, Inc.	

Request for Project Management Services

The MSBA received 20 responses to the Request for Project Management Services from the following firms:

- Arcadis U.S., Inc.
- Architectural Consulting Group, LLC
- Atlantic Construction & Management, Inc.
- Compass Project Management
- exPERTcon, Inc.
- Hill International, Inc.
- Joslin, Lesser + Associates, Inc.
- LeftField, LLC
- Municipal Building Consultants, Inc.
- NETCO Construction Project Managers, Inc.
- P-Three, Inc.
- Pinck & Co., Inc.
- PMA Consultants, LLC
- Potomac Capital Advisors, Inc.
- Quock Associates, LLC

- Strategic Building Solutions, LLC
- Skanska USA Building, Inc.
- STV Construction, Inc. (dba STV/DPM)
- The Vertex Companies, Inc.
- Watermark Environmental, Inc.

Based on a preliminary review, all responses submitted were complete, therefore MSBA staff recommended that none of the responses be disqualified without further consideration. MSBA staff evaluated the applications based on the criteria as set forth in the RFS:

1. Demonstrated experience and performance of the project director on public or private projects entailing energy efficient renovations and repairs
2. Demonstrated experience and performance of respondent's project manager(s), project representative(s) and named subconsultants on public or private projects entailing energy efficient renovations and repairs
3. Demonstrated experience with multi-phase renovations in occupied buildings
4. Capacity and organizational structure
5. Past performance of the respondent's proposed key personnel, (including subconsultants, if any,) with previous MSBA-funded projects
6. Proposed Management Plan
7. Supplier Diversity Program

MSBA staff determined that the following project management firms submitted the strongest responses and best meet the requirements for providing services in the Accelerated Repair Program.

- Arcadis U.S., Inc.
- Architectural Consulting Group, LLC
- Atlantic Construction & Management, Inc.
- Compass Project Management
- exPERTcon, Inc.
- Hill International, Inc.
- Joslin, Lesser + Associates, Inc.
- LeftField, LLC
- Municipal Building Consultants, Inc.
- NETCO Construction Project Managers, Inc.
- P-Three, Inc.
- Pinck & Co., Inc.
- PMA Consultants, LLC
- Potomac Capital Advisors, Inc.
- Strategic Building Solutions, LLC
- Skanska USA Building, Inc.
- STV Construction, Inc. (dba STV/DPM)
- The Vertex Companies, Inc.
- Watermark Environmental, Inc.