

District: Town of Ipswich
School Name: Winthrop Elementary School
Recommended Category: Feasibility Study – Feasibility Study Agreement Extension Request
Date: August 16, 2017

Recommendation

That the Executive Director be authorized to extend the completion date in the Feasibility Study Agreement between the Massachusetts School Building Authority (the “MSBA”) and the Town of Ipswich (the “Town”), as part of its Invitation to Feasibility Study for the Winthrop Elementary School, from September 25, 2017 through June 30, 2018.

Discussion

The Town received an invitation to Feasibility Study at the March 25, 2015 Board of Directors (the “Board”) meeting and approval to proceed into Schematic Design to consolidate the existing Winthrop and Doyon Elementary Schools in a new building on the existing Winthrop Elementary School site at the February 15, 2017 Board meeting. Since that time, the Town has reconsidered its prior selection of a preferred solution and has requested, through correspondence dated August 1, 2017 to the MSBA, a ten month extension to the duration of its Feasibility Study Agreement to evaluate and develop a preferred solution that consolidates the existing Winthrop and Doyon Elementary Schools in single building on the existing Doyon Elementary School site. The August 1, 2017 request for a ten month extension is included as an attachment to this memorandum.

Based on this request, the Town is targeting the MSBA Board meeting scheduled for April 2018 for approval of its proposed Project Scope and Budget and Project Funding Agreement authorization.

MSBA staff recommends that the Board vote to authorize an extension of time for the Town of Ipswich to complete its Feasibility Study and Schematic Design work for the proposed Winthrop Elementary School project from September 25, 2017 through June 30, 2018.



Town of Ipswich

Office of the Town Manager

25 Green Street ♦ Ipswich, Massachusetts 01938

p: (978) 356-6609 ♦ f: (978) 356-6616 ♦ e: tm@ipswich-ma.gov ♦ w: ipswichma.gov

August 1, 2017

Fernando Garcia
Project Manager
Massachusetts School Building Authority
40 Broad Street, Suite 500
Boston, MA 02109

Dear Mr. Garcia:

This letter replies to an E-Mail dated 7/10/17 from the MSBA's Katie Loeffler to Paul Queeney of PMA Consultants, the Owner's Project Manager for the Town of Ipswich's Winthrop Elementary School project. The MSBA's E-Mail included requests for information and documents; the Town of Ipswich's responses to the MSBA's requests are provided as follows and through attachments to this letter:

Outcome of the June 27 Special Town Meeting

The voting results from the Special Town meeting are as follows:

Article 1 Request for \$250,000 to fund additional design work for K-5 school for 775 students at Doyon site rather than Winthrop site.

Yes: 308 (Article fails to gain required 2/3 majority)

No: 301

Article 2: Non-binding recommendation for School Committee to consider two-school configuration, to proceed with a school for no more than 490 students at the Winthrop site, and to submit SOI for the Doyon School.

Yes: 242

No: 234

District's Actions Subsequent to June 27 Special Town Meeting

The citizens of Ipswich have remained enthusiastic about the project and proponents of various options have been very active and have expressed their advocacy through letters to the editor, calls to elected officials, calls to appointed members of the Building Committee, lawn signs, Facebook posts, E-Mails, and attendance at public meetings of Town Boards and Committees.

At a meeting on 7/24/17 members of the Finance Committee were polled and a majority of 7-0 expressed support for proceeding with a K-5 school for 775 students at the Doyon site. In a separate 7-1 polling, the Finance Committee expressed support for the School Committee to designate \$250,000 for

design efforts to come from the appropriated School Department budget. The result of a similar polling of the Board of Selectmen on 7/17/17 was split 2-2 with one Selectmen recusing himself due to the proximity of his home to the Winthrop Site.

On 7/27/17, the School Committee confirmed their approval of a single K-5 community school for 775 students to be constructed at the Doyon site and with a vote of 5-2 approved \$250,000 in funding for design efforts to come from the appropriated School Department Budget. At the same meeting the School Committee authorized the Building Committee to request an extension to the Feasibility Study Agreement between the Town and the MSBA. Draft minutes from this meeting are attached to this letter.

On 7/31/17, the School Building Committee, with a sequence of unanimous votes, took the following actions:

1. Endorsement of the School Committee's 7/27/17 confirmation of their decision to design a K-5 school for 775 students at the Doyon site and to fund the design efforts.
2. Approval of the attached design schedule and authorization to deliver to the MSBA a request for an extension to the Feasibility Study Agreement.
3. Direction to re-start the design and management efforts that had been suspended in early April, with immediate emphasis to be placed on the survey, geotechnical, and geo-environmental work at the Doyon site.

Draft minutes from this meeting are attached to this letter.

District's Decision on how to Move Forward

The District has decided to proceed with the design of a K-5 school for 775 students at the site of the Doyon Elementary School. The funding for additional design work will come from the appropriated School Department budget.

District's Request for an Extension to the Feasibility Study Agreement

The Town of Ipswich hereby requests the Feasibility Study Agreement be extended by 10 months, from 9/25/17 to 7/25/18. A diagrammatic depiction of this time extension is included with the attached schedule. The Town's requested 10-month extension to July of 2018 is 3 months greater than the design schedule that anticipates an April 2018 MSBA Board vote on the Project Scope and Budget Agreement – the extra 3 months is an allowance in the event that the Board dates assumed on the schedule are incorrect and in case a submittal to the Board is rejected and must be presented at a subsequent Board meeting.

Meeting Minutes Documenting the District's Decision

Please refer to the attached draft minutes from the 7/27/17 School Committee meeting and the 7/31/17 School Building Committee meeting. Minutes of these meetings will be approved at the next meetings of these Committees. The Town anticipates delivering certified copies of the approved minutes to the MSBA on or before 8/31/17.

Updated Project Schedule

Please see the attached schedule that outlines design efforts from now through an anticipated MSBA Board vote on the Project Scope and Budget Agreement in April of 2018.

The Town of Ipswich appreciates the MSBA's ongoing assistance with the Winthrop Elementary School Feasibility Study. If you have any questions about this letter and the Town's intent, please contact me directly, or if you prefer, you can direct your inquiry to Paul Queeney of PMA Consultants, our Owner's Project Manager. Paul's phone number is 781-519-1069.

Thank you very much,



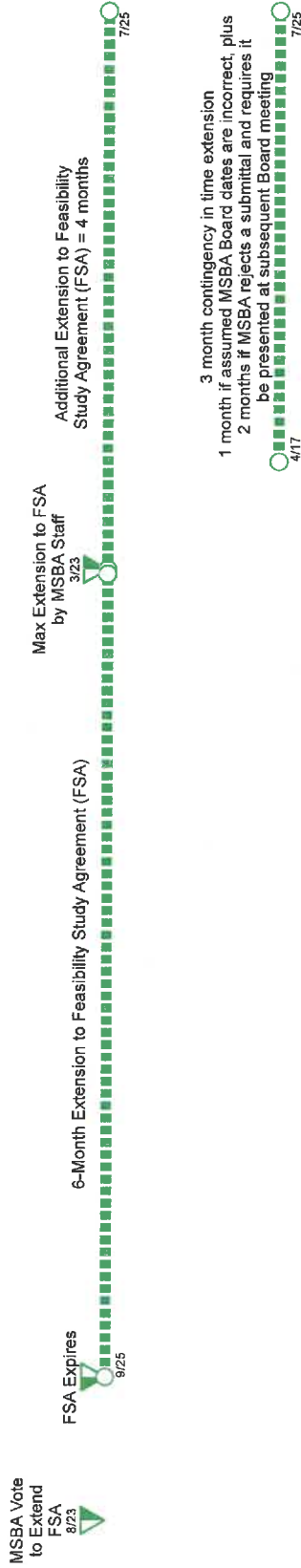
Robin Crosbie

Town Manager
Town of Ipswich

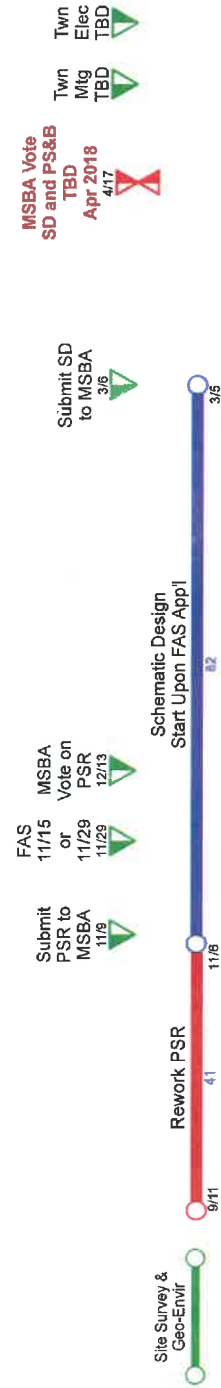
cc: Ipswich Board of Selectmen
Ipswich School Committee
Ipswich School Building Committee

Ipswich Elementary School K-5 for 775 at Doyon Site Time Extension Request and Design Schedule thru Project Scope & Budget August 1, 2017

Town of Ipswich Requests 10 Month Extension to FSA



Design Schedule thru Project Scope and Budget



**IPSWICH SCHOOL COMMITTEE MEETING
TOWN HALL MEETING ROOM A
JULY 27, 2017**

OPEN SESSION

CALL TO ORDER

Chairperson Player called the meeting to order at 7:02 p.m. with the following persons present; B. Hopping, P. Kneeder, C. Whitten, C. Nysten, H. O'Flynn, N. Zito, Dr. B. Blake, and J. Cuff.

READING OF DISTRICT MISSION STATEMENT

Mrs. Kneeder read the Mission Statement.

ANNOUNCEMENTS

August 24 – School Committee meeting, 7 p.m., M/HS Ensemble Room

September 4 – Labor Day

“ 5 – First day of school

Kindergarten orientation

“ 6 - “ “

School Committee meetings:

August 10 – Turner Hill workshop

“ 14 – New teacher orientation

“ 30 – Staff opening at DPAC

“ 31 – All-day teacher workshop

CITIZEN COMMENTS

Ms. Player stated that she would hold each speaker to a three-minute time frame for a 30-minute period.

There were nine speakers, five of whom spoke in favor of “one community school at Doyon” and four spoke against. Mr. Champion questioned the omission of the “free cash” option at the June Special Town Meeting. Mrs. Skelton, Fin Com member, reported from the July 24 Fin Com meeting that the vote was 7/0 in favor of the one building for providing the best space, eliminating redundancy of services (special needs and specialists), and providing more playing fields, and then she spoke of her own three children’s success in the Ipswich schools. She said that three quarters of the Town is closer to Doyon than to Winthrop.

SPECIAL ACKNOWLEDGMENTS

Dr. Blake noted that Colleen Werner, head of the High School Math Department, has been selected to participate in the College Board’s Annual AP Reading in Statistics. The Advanced Placement Program enables willing and academically prepared students to pursue college-level studies (earning college credit, advanced placement, or both) while in high school.

A. SUPERINTENDENT’S ADMINISTRATIVE REPORT

Ms.

Player introduced the new Superintendent who has 15 years of

experience as a superintendent and had been chosen as Superintendent of the Year in NH last year.

He thanked the School Committee for their support, stating that he had spent only eight days since his beginning on July 1 actually visiting the schools and Birth to Three, and the YMCA, unpacking and setting up his office, conducting interviews and meetings filling various vacancies in Central Office. He had attended the mandatory sessions in Massachusetts law and a conference as well. He has met with the Ipswich Education Association president, and the sustainability group, and has a lot of work to do with action plans, and things which have been left unattended over the last few years, SPED concerns, and, of course, the building project. He spoke of his entry plan which is a seven-page detailed plan for meeting with and interviewing each of the leaders and people involved in the school system.

Upon Mr. Nylen's urging, he detailed his professional background in school psychology and SPED administration, 24 years in NH of which 15 were as Superintendent, and is a resident of Loudon, NH. His wife is a school administrator and he has two college-age children. He will be staying in Hampton, NH.

III. SCHOOL COMMITTEE PRESENTATIONS

B. REQUEST FOR NONRESIDENT PROFESSIONAL PERSONNEL CHILDREN TO ATTEND/SCHOOL CHOICE

Mr. Hopping, Chair of the Policy Subcommittee, presented the request for an application of a non-resident to allow a child to attend whose sibling already attends Ipswich High School. The Policy Committee supports by a 2/1 vote.

Dr. O'Flynn moved, seconded by Mr. Hopping, to allow the child of a non-resident to attend through a Choice slot. IN FAVOR- O'Flynn, Nylen, Kneedler, Whitten, Zito; OPPOSED- Player.

Dr. O'Flynn moved, seconded by Mr. Nylen, to support the application (a late-date unusual circumstance) of a non-resident professional to allow her child to attend kindergarten at Doyon. UNANIMOUS.

C. PAYNE GRANTS/RECOMMENDATIONS/VOTE

Bandi Chen, Payne Grant Chair, spoke of the originally submitted Grant which had been sent back for more details. This grant contains professional development opportunities for meeting the District's changes, methods, and new ideas, totaling \$70,655. Dr. O'Flynn explained that, while SC has always supported professional development, one school had applied and the others had not. In discussion, it was noted that hotel expenses at the High School were not included and that additional funds are available in the Feoffee account.

Dr. O'Flynn moved, seconded by Mr. Hopping, to accept the proposed Payne Grant for professional development of \$70,655 with support of an additional amount not to exceed \$5,000 for hotel expenses in the high school allotment of the Grant. UNANIMOUS.

Mr. Chen noted that the SC vote on the Updating Environment for Today's Learning Grant @\$30,000 included the contingency that the update on furniture compliant with MSBA standards and their ties to project-based learning was to have been submitted to the SC in July. Consensus was reached to extend the vote of approval until August 24 for the furniture inventory.

D. STAFFING UPDATES – CENTRAL OFFICE

No information was available.

E. SPECIAL TOWN MEETING REVIEW

Ms. Player reviewed the June Special Town Meeting as follows: Article I, the binding Article that requested \$250,000 to fund a feasibility study for one single elementary school at Doyon from the Stabilization Fund which failed to meet the 2/3 majority requirement, and Article II, the nonbinding citizen petition that requested reconsideration of a two-school arrangement with a proposed Winthrop building to house 490 students and refurbished Doyon school which passed with an 8-vote majority. Both votes essentially got 50% of the vote.

Reactions from School Committee were forthcoming: Mr. Hopping was very disappointed and he received various reasons in feedback for why people voted against Article I. The 50/50 vote didn't convince him and his position stands for a single elementary school as the best option for the kids and the residents. He feels that it is unfortunate that the in-town location has been blocked.

Dr. O'Flynn focused on the fact that the failed 2/3 majority hinged on the stabilization fund when "free cash" or the school budget might have been successful.

F. SCHOOL BUILDING PROJECT – NEXT STEPS

Ms. Player introduced the Perkins Eastman team of Bob and Dan who began with a projection of the grade configuration map following MSBA regulations to make building(s) last another 50 years for Winthrop and Doyon base repairs. They pointed out the height requirements, restrictions because of the old buildings' construction, lack of fire protection, and there would be no change to improvement of educational spaces.

They studied five sites for a new school, eliminating Green Street and Mile Lane almost immediately. They compiled vision and goals, speaking with and listening to educators and 50 representatives from all walks of life in town re what works and what isn't working, studying the 30-page educational program (the State relies on this document and the architect is responsible for meeting these goals). The key educational objectives are: 1. Importance of PreK - 5 grade levels and special education, 2. Small-school feel, 3. Providing organizational flexibility with grade level/house/or mixed/gradeless, 4. Robust arts, STEAM, integration, 5. Supporting co-teaching model, 6. Sustainable education and community, 7. Professional learning community, 8. Specialized/support spaces, and 9. Technology rich/fully integrated.

Slides continued with extensive considerations with three sites, either add/renov or new – "focus that was almost overwhelming" the architect said. Projected were overlays on a schematic, breaking down the large building so that it becomes neighborhoods, all rooms surrounding large court areas with daylight and ability to move around. Flexible areas include the playground outside the cafeteria and the building intentionally connecting to the landscape and outdoor learning spaces. K and Grade 1 are clustered; the second floor has 6-room clusters for grades 2 and 3, then grades 4 and 5. Further slides showed natural safety and security and examples of flexible learning.

The drawings for Winthrop renovation (K - 5, 775 students) show the existing building with very narrow classrooms/hallways, limiting flexibility, not achieving what could be achieved with new construction. The gym is above the cafeteria exceeding zoning

height. Music room is forced to the second floor, not ideal. Efficiency is all lost without the environment, lighting, and open spaces. Another slide showed Doyon renovation for K – 5 with 355 students.

Cost comparisons of options were projected. As start dates change, costs escalate and numbers have to change. There is a big delta on Doyon from 2020 to 2025 and questioning when Ipswich could get back into the MSBA pipeline.

When Mrs. Zito asked if they did new schools or old, the architect's answer was 75% in extensive renovations associated with additions to buildings.

Questions were accepted:

To one of challenges with a large school on the Doyon site, Bob replied that new construction on a separate building would be much less destructive than a "phase occupied" (Winthrop) because of Doyon's larger site.

New construction timeline would be 20-24 months; a reno, 24-26 months.

Base renovations do not meet the educational program. MSBA does have a repair program but it is a whole separate application.

At the Doyon site (775 school), a new gas line would mean more expense.

For the Doyon 775, Mr. Murphy said, Town Meeting would probably be January – March.

Dr. Blake remarked that, having lived through a renovation project in the past, they are a nightmare for the kids. With all the best intentions no matter how much is done to reduce noise, etc., there is considerable disruption.

Mr. McAlpine asked for clarification on costs. Total project costs:

- | | |
|--------------------------------|------------------------------------|
| 1. 775 W - \$68 million | (4) 355 D - \$50 million |
| 2. 775 D - \$66 million | (5) Base repair W - \$20 million |
| 3. 420 W - \$46 million (2025) | (6) Base repair D - \$21.5 million |
- Numbers are available online.

Walter Hartford, FinCom member, presented school scenarios run through the "calculator"—whatever is going to be spent divided by the revenue in the Town equals the tax rate. Two examples follow:

1. One community school, Doyon \$66,353,000 w/MSBA help \$.70 taxrate
2. 775 add/renov, Winthrop \$60,000,000-100%Town funded 1.19 "

Other examples are online.

Debt retirement for the M/HS at \$2.5 million will be retired in 2021. The only guarantee with MSBA right now is to renovate Winthrop (not Doyon).

Ms. Player thanked the architectural firm for presenting the information. In discussion, Ms. Player asked for SC member comment on grade configuration, on single school, and on site. On grade configuration, Dr. O'Flynn, Mr. Nysten, Mrs. Zito, and Mr. Whitten gave support for the K – 5 configuration specifically. With the single school, Mr. Nysten, Mrs. Zito, Mrs. Kneeder, Mr. Hopping, Ms. Player, and Dr. O'Flynn gave support specifically, and with the site at Doyon, Mrs. Zito, Mr. Hopping, Mr. Nysten, Dr. O'Flynn, and Ms. Player gave support.

When Mr. Hopping asked if SC should move funds, Ms. Cuff recommended that \$250,000 come out of the appropriated budget, Chapter 70 funds are expected, \$226,000 is available for repurposing and can go into funds for Capital Projects to supplant with Choice funds in

the area of technology. Mrs. Skelton, referring to Monday night's FinCom meeting, stated that roll call vote to the question of FinCom support for using appropriated funds for the feasibility study, carried on a 7/1 vote. No decision was made in the discussion of whether FinCom would enter into conversation about all of the \$250,000 in the 2017 budget. Mr. Nylen commented that the FinCom Chair said he would support it.

Dr. Blake said that, as a School Committee, they need to satisfy MSBA's need for a final vote on the next step and the Building Committee needs to do that as well.

Dr. O'Flynn moved, seconded by Mr. Nylen, to support the 775 building at Doyon. Because of questions, Dr. O'Flynn deferred the vote. Mr. Whitten felt the rejection of the 2/3 Stabilization funding at Town Meeting and SC vote funding outside of that is not doing the right thing. While Ms. Player agreed, she felt it would be a bigger tragedy to walk away from the \$550,000 already spent and letting MSBA's funding opportunity go. She supports the School Committee's investing this money for the solution of a big problem in Town. Mrs. Skelton is concerned that many people felt moving money out of the Stabilization Fund was wrong rather than not moving on with Doyon.

Mrs. Zito asked about the likelihood of the project passing with the Town, thinking this was a referendum on Town support. She asked several other questions about the support for \$250,000 and declared that, being fiscally responsible, the SC should take a break, begin anew, and find unexplored possibilities.

Mr. Nylen's opinion was that there is a community, a School Committee, and a School Building Needs Committee who are nearing exhaustion and he can't imagine going through this again. He feels a better sense of momentum now than he has felt in a long time. If there is finally a chance that it may work, they owe themselves to do so, having discovered both the value and the limits of Town Meeting. He feels there is not enough support today but a full campaign is not yet executed, and a way must be figured out to complete the project.

Dr. O'Flynn moved, seconded by Mr. Nylen, to take \$250,000 from the Appropriated budget to do a feasibility study for the 775-school at Doyon. Vote: IN FAVOR- O'Flynn, Nylen, Player, Hopping, Kneedler; OPPOSED- Whitten, Zito.

After a short discussion re the certified vote needed for the district's decision, Mr. Hopping moved, seconded by Dr. O'Flynn, to authorize the School Building Committee to request an extension with MSBA on the 775-school, creating the documents needed to change the site to the Doyon School. Vote: IN FAVOR- O'Flynn, Nylen, Player, Hopping, Kneedler; OPPOSED- Whitten, Zito.

Mr. Nylen spoke of outlining the next phase of work: soliciting ideas, keeping out front with how to proceed, making sure that those who wish to participate have the opportunity to do so while making changes in the process.

IV. SCHOOL COMMITTEE REPORTS

- A. VOUCHERS/BILLS
- B. SCHOOL COMMITTEE REPORTS
 - 1. ATHLETIC SUBCOMMITTEE
 - 2. BUDGET SUBCOMMITTEE
 - 3. COMMUNICATIONS SUBCOMMITTEE

4. GRANT SUBCOMMITTEES
 - a. Payne Grant Subcommittee – meeting for final decisions
 - b. Instructional Mini-Grant Subcommittee
5. OPERATIONS SUBCOMMITTEE
6. POLICY SUBCOMMITTEE – met with Gilbert making sure Ipswich is in compliance; legal counsel suggests that future votes on Choice taken by May 1 do not have to declare the grade levels
7. TURF FIELD SUBCOMMITTEE
8. SCHOOL BUILDING COMMITTEE – meeting July 31
9. NEW BUSINESS

V. CONSENT

A. CONSENT AGENDA

Ms. Player moved, seconded by Mr. Hopping, to approve the Consent Agenda as follows: Acceptance of School Committee Open Session

Minutes of 6/15/17

Acceptance of Tri-Board Minutes of Open Session, 4/26/17

Acceptance of Quad-Board Minutes of Open Session, 5/24/17

Acceptance of reimbursement from Winthrop Fries of \$1,360, to be deposited in Winthrop School Gift account. UNANIMOUS

VI. ADJOURNMENT

Mr. Hopping moved, seconded by Mr. Nysten, to adjourn at 11:15 p.m. UNANIMOUS.

School Building Committee
Ipswich Town Hall Room A, 25 Green Street
July 31, 2017 – 7:00 p.m.

Acronyms used within:

OPM: Owner's Project Manager

SBC: School Building Committee

MSBA: Massachusetts School Building Authority

SC: School Committee

SD: Schematic Design

PSR: Preferred Schematic Report

STM: Special Town Meeting

1. Call to Order

7:10 p.m.

Attendees: Jeff Anderson, Brian Blake, Robin Crosbie, Joanne Cuff, Barry Hopping, Nishan Mootafian, Kevin Murphy, Sarah Player, and Chub Whitten.

Also Attending: Paul Queeney of PMA Consultants, Owner's Project Manager.

Not Attending: Sheila Conley, Dr. William Hart, Bill Hodge, Richard Howard, Mitchell Lowe, Sheila McAdams, and Steve Solomon

2. Citizens' Queries

There were no citizen queries at the start of the meeting; however, during the meeting one citizen asked about the source of funds for the additional design and management services to change the building site from Winthrop to Doyon and if the MSBA was aware that the source of funds proposed in Article 1 at the 6/27/17 STM was different from what was approved by School Committee on 7/27/17. The OPM reported that MSBA staff was made aware of this through routine communications between the OPM and the MSBA.

3. Review and Approval of 6/12/17 SBC Meeting Minutes

The School Building Committee (SBC) voted and unanimously approved the minutes from the June 12, 2017 SBC Meeting.

4. Discussion of 7/27/17 School Committee (SC) Meeting and SBC Endorsement of SC Actions

The Chairman announced that at its 7/27/17 meeting, the School Committee voted to authorize \$250,000 to fund the additional design and management services necessary to change the building site from Winthrop to Doyon. On 7/27/17, the School Committee also confirmed that the building would be a K-5 School for 775 students. In an 8-0 vote, the SBC members present unanimously endorsed the SC's action (affirmative votes by Anderson, Blake, Cuff, Hopping, Mootafian, Murphy, Player, and Whitten).

5. Review and Approval of OPM Invoices

Three invoices for Owner's Project Management services were presented to the Committee for approval: 1) PMA Invoice # 8 dated 6/20/17 in the amount of \$7,800 for services performed for period ending 4/30/17, 2) PMA Invoice # 9 dated 6/20/17 in the amount of \$7,800 for services performed for period ending 5/31/17, and 3) PMA Invoice # 10 dated 7/8/17 in the amount of \$7,800 for services performed for period ending 6/30/17. The invoices were unanimously approved by the Committee.

6. Introduction of New Building Committee Member

The Chairman introduced a new member of the Building Committee, the new Superintendent of Schools for the Town of Ipswich, Dr. Brian Blake. Dr. Blake replaces Dr. William Hart who retired in June. Dr. Blake expressed enthusiasm for his new position and is pleased with the opportunity to be a member of the SBC.

School Building Committee
Ipswich Town Hall Room A, 25 Green Street
July 31, 2017 – 7:00 p.m.

7. Schedule of Design, Request for an Extension to the Feasibility Study Agreement, and SBC Direction to Deliver Information to MSBA on 8/1/17

The OPM reviewed a draft schedule of design efforts and a corresponding change to the period of the Feasibility Study Agreement with the MSBA. The schedule, attached to these minutes, indicates the Schematic Design to be approved by the MSBA Board at their meeting anticipated in April of 2018. The schedule diagrams a 10-month extension to the Feasibility Study Agreement, thereby extending the agreement from its current expiration date of 9/25/17 to a new date of 7/25/18. The proposed time extension to July of 2018 is 3 months later than the MSBA Board action anticipated in April, thereby leaving some time available if some elements of the schedule do not occur as planned.

The Chairman asked the OPM to confer with the architect and report back to the committee with a detailed list of meeting dates and stakeholder actions necessary to achieve the goals outlined in the schedule.

In an E-Mail correspondence dated 7/10/17, the MSBA requested the schedule and the request for an extension to the Feasibility Study Agreement be delivered to the MSBA on or before 8/1/17 with a transmittal letter on District letterhead also indicating the outcome of the 6/27/17 STM, the District's subsequent actions, the District's decision for moving forward, and the minutes of the meetings documenting the decision. In an 8-0 vote, the SBC members present unanimously voted to re-start work on a single K-5 school for 775 students at the Doyon site and to submit the schedule, the request for time extension, and related information to the MSBA on 8/1/17 (affirmative votes by Anderson, Blake, Cuff, Hopping, Mootafian, Murphy, Player, and Whitten).

8. Fee Proposals from Architect and OPM

The Committee discussed fee proposals from architect, dated 6/19/17, and the OPM, dated 6/21/17. The proposals address the extra design and management efforts corresponding to the change of the building site from Winthrop to Doyon. At the time that each of the proposals were prepared there were multiple options for moving forward; however, there is now a single plan and schedule for a K-5 school for 775 students at the Doyon site. It was agreed that the two proposals should be revised and resubmitted to eliminate reference to multiple options and to address the single plan for the path forward for this project.

9. Authorization to Re-Start Design and Management Efforts

In early April the architect was directed to suspend design efforts so matters involving the building site could be resolved. With the K-5 school of 775 students confirmed for construction at the Doyon site, and with the School Committee's 7/27/17 vote to fund additional design efforts necessary to construct the school at Doyon rather than at Winthrop, the design efforts can now resume. The SBC unanimously voted to authorize re-starting the design and management efforts involving a single K-5 school for 775 students at the Doyon site with emphasis on survey, geotechnical, and geo-environmental work at the Doyon site (affirmative votes by Anderson, Blake, Crosbie Cuff, Hopping, Mootafian, Murphy, Player, and Whitten).

10. New Business

Jeff Anderson indicated that it is necessary to renew the hosting of the SBS's web site and that he would come to the next SBS meeting with a cost estimate of the fees.

11. Next Meeting

The date of the next meeting is not yet determined; however, the Chairman will communicate with Committee members to establish the date and time for the meeting.

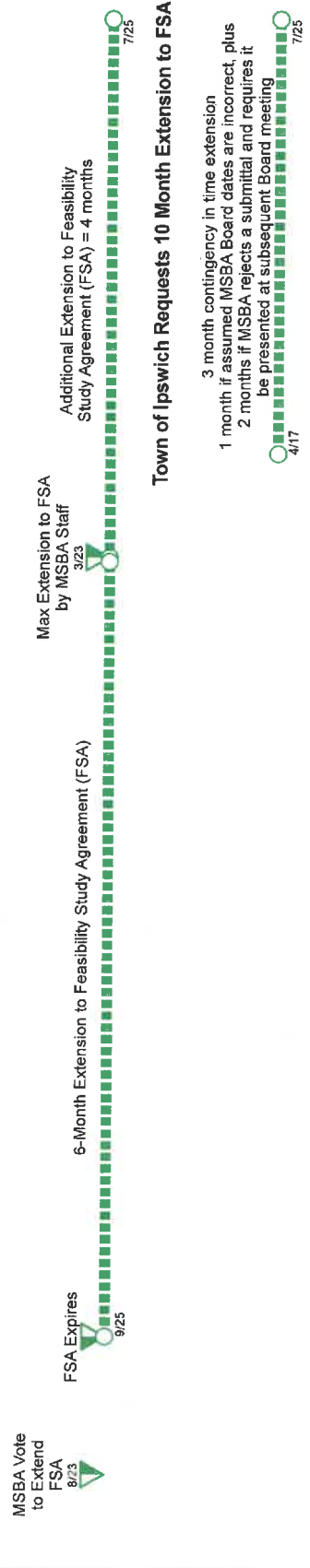
School Building Committee
Ipswich Town Hall Room A, 25 Green Street
July 31, 2017 – 7:00 p.m.

12. Adjournment

The meeting adjourned at 8:20 p.m.

Respectfully submitted,
Paul Queeney
PMA Consultants LLC
Owner's Project Manager

Ipswich Elementary School K-5 for 775 at Doyon Site Design Schedule thru Project Scope & Budget August 1, 2017



Town of Ipswich Requests 10 Month Extension to FSA

3 month contingency in time extension
 1 month if assumed MSBA Board dates are incorrect, plus
 2 months if MSBA rejects a submittal and requires it
 be presented at subsequent Board meeting

4/17 (Green circle) 7/25 (Green circle)

DRAFT

