

**Massachusetts School Building Authority
Board Meeting Minutes of October 31, 2018**

A meeting of the Massachusetts School Building Authority (the “Authority” or “MSBA”) was held on October 31, 2018 at 40 Broad Street, Boston, Massachusetts.

Members Present: Deborah Goldberg, State Treasurer and Chairman; Anne Brockelman, appointed member; Sean Cronin, Designee of the Secretary of Administration and Finance; Matt Deninger, Designee of the Commissioner of Education; Sheila Vanderhoef, appointed member; Greg Sullivan, appointed member; and Terry Kwan, appointed member.

Others Present: James MacDonald, Chief Executive Officer; Jack McCarthy, Executive Director/Deputy Chief Executive Officer; Dennis Ryan; Mary Pichetti; John Jumpe; Katie DeCristofaro; Laura Guadagno; Tamia Buckingham; Gianpiero Tirella; Julie Leonard; Brian Kelley; Colleen Smith; Siobhan Tolman; Matt Donovan; Maria Puopolo; Sarah Andrews; members of the press; municipal representatives; legislative representatives; local elected officials; and other members of the public. A sign-in sheet is on file at the MSBA.

Call to Order

The Chairman began the meeting by swearing in Board members Anne Brockelman, Terry Kwan, Greg Sullivan and Sheila Vanderhoef. She congratulated the Board members and commented that she looks forward to continuing to work with them.

Then the Chairman called the meeting to order at 9:05 a.m. and asked if anyone is recording the meeting. No one announced that they were recording the meeting.

The Chairman explained that district officials were given the option to participate in the Board meeting via conference call.

The Chairman asked for a motion to allow the presence and participation of district officials that are on a conference call into our Board of Directors meeting the ability to participate in said meeting at their remote off-site locations. A motion was made by Ms. Kwan and seconded by Ms. Vanderhoef.

VOTE: *There being no further questions or comments, the Board approved the Motion by majority – 7 in favor, 0 abstaining.*

Next, the Chairman provided a brief overview of the items on the agenda for the meeting. She explained that the Board will be voting to: invite three districts into Feasibility Study, re-categorize one district from eligibility period to feasibility study and authorize six proposed projects to proceed into Preferred Schematic Design with an estimated \$445.1 million in total construction costs. The Board will also be voting to invite two districts to enter into Project Scope and Budget Agreements with a combined Estimated Maximum Total Facilities Grant of approximately \$71.2 million and approve 14 final Audits from 10 districts with a combined Total Facilities Grant amount of \$74.99 million.

Acceptance of the August 29, 2018 Minutes

The Chairman asked for a motion to accept the minutes of the August 29, 2018 Board Meeting. The following motion was made by Ms. Kwan and seconded by Ms. Vanderhoef:

Approval of the Minutes of the August 29, 2018 Board Meeting

VOTED: That the Board of Directors of the Massachusetts School Building Authority hereby approves the Minutes of the August 29, 2018 Board meeting.

VOTE: *There being no further questions or comments, the Board approved the Motion to approve the Minutes of the August 29, 2018 Board Meeting by majority – 7 in favor, 0 abstaining.*

Invitation to Feasibility Study

MSBA Capital Program Manager Katie DeCristofaro explained that staff is recommending that the Board vote to invite the following districts to collaborate with the MSBA to conduct a Feasibility Study: The Town of Ashland for the David Mindess Elementary School, the Town of Somerset for the Somerset Middle School and the Town of Wellesley for the Ernest F. Upham Elementary School. She provided a brief summary of the deficiencies stated by the districts in their SOIs.

The Chairman asked for a motion, and the following motion was made by Ms. Vanderhoef and seconded by Mr. Deninger:

Vote on Inviting Communities to Collaborate with the MSBA to Conduct a Feasibility Study

VOTED: That the Executive Director is hereby authorized to invite certain communities to collaborate with the MSBA to conduct and/or review a Feasibility Study, as described in 963 CMR 2.00 *et seq.*, and subject to any conditions set forth in Exhibit A, for each of the schools listed in Exhibit A attached hereto.

VOTED: That the Executive Director is hereby authorized to do all acts, to execute and deliver any and all documents and agreements, and to expend all funds necessary or desirable in connection with conducting and/or reviewing a Feasibility Study for each of the schools listed in Exhibit A.

Ashland Superintendent James Adams introduced other local officials who were present on the call. He commented that the Town is excited to be invited into the program and has appropriated funding, adding that the Town is on track to get the project started.

A staff member from State Senator Karen Spilka's office read a letter on behalf of the Senator noting the Senator's support for the project at the David Mindess Elementary School project in Ashland.

Somerset Superintendent Jeffrey Schoonover introduced other local officials who were present on the call and thanked the Chairman for allowing them to participate remotely. He thanked the Board and MSBA staff for the opportunity to be able to provide a better and safer learning environment for the students of Somerset.

The Chairman commented that State Representative Patricia Haddad sent a letter to the MSBA that offered her support for the project at the Somerset Middle School.

Wellesley School Committee Chairman Matt Kelley introduced other local officials who were present on the call. He commented that he is excited and grateful for the opportunity to work with the MSBA and looks forward to continuing to work together.

The Chairman commented that State Representative Alice Peisch sent a letter to the MSBA that offered her support for the project at the Ernest F. Upham Elementary School in Wellesley.

***VOTE:** There being no further questions or comments, the Board approved the Motion to invite several communities to collaborate with the MSBA to conduct a Feasibility Study by majority – 7 in favor, 0 abstaining.*

Re-Categorization of Previous Board Invitation from Eligibility Period to Feasibility Study

Next, MSBA Capital Program Manager Katie DeCristofaro explained that staff is recommending that the Board vote to re-categorize the SOI for the Amesbury Elementary School in the City of Amesbury from Eligibility Period to Feasibility Study. Subsequent to the Board's vote of May 12, 2017 to authorize the City of Amesbury to proceed into Feasibility Study, the District requested that the MSBA re-evaluate the agreed upon enrollment, which was originally established during Eligibility Period and certified in April 2017. The City informed the MSBA that its request was based upon a preliminary analysis of the space requirements compared to the capacity of the existing facilities as well as concerns regarding the overall enrollment projection.

On August 29, 2018, the Board voted to re-categorize the Statement of Interest for the Amesbury Elementary School in the City of Amesbury from the Invitation to Feasibility Study category to the Eligibility Period category in order to update the enrollment projection and execute an updated Study Enrollment Certification. The City has successfully completed the aforementioned tasks and MSBA staff have prepared an amendment to the current Feasibility Study Agreement to reflect the updated scope.

The Chairman then asked for a motion, and the following motion was made by Mr. Sullivan and seconded by Mr. Deninger:

Vote to Re-Categorize the Statement of Interest for the Amesbury Elementary School in the City of Amesbury from the Eligibility Period to an Invitation to Feasibility Study

VOTED: That the Executive Director is hereby authorized to re-categorize the Statement of Interest for the Amesbury Elementary School in the City of Amesbury from the Eligibility Period to an Invitation to Feasibility Study, as further described in the materials presented to the Board and attached hereto, and to invite the City of Amesbury to collaborate with the MSBA to conduct and/or review a Feasibility Study for the Amesbury Elementary School, as described in 963 CMR 2.00 et seq., and as listed on and subject to any conditions set forth on Exhibit B attached hereto.

VOTED: That the Executive Director is hereby authorized to do all acts, to execute and deliver any and all documents and agreements, and to expend all funds necessary or desirable in

connection with conducting and/or reviewing a Feasibility Study for the Amesbury Elementary School in the City of Amesbury as listed on Exhibit B.

Tom Murphy, Owner's Project Manager with NV5, commented that district representatives from the City of Amesbury apologize for being unable to attend the meeting today. He commented that he appreciates the MSBA for re-evaluating the project at the Amesbury Elementary School and looks forward to moving forward with the project.

VOTE: *There being no further questions or comments, the Board approved the Motion to Re-categorize the Previous Board Invitation for the City of Amesbury from Eligibility Period to Feasibility Study by majority – 7 in favor, 0 abstaining.*

Recommendation for Preferred Schematic

The MSBA's Director of Project Management, John Jumpe, explained that the Board is being asked to approve the preferred schematic designs for the Wahconah Regional High School located in the Central Berkshire Regional School District, the Elbridge Gerry Elementary School located in the Town of Marblehead, the Pentucket Regional High School located in the Pentucket Regional School District, the Annie E. Fales Elementary School located in the Town of Westborough, the Philip G. Coburn Elementary School located in the Town of West Springfield, and the Maria Weston Chapman Middle School located in the Town of Weymouth.

The Central Berkshire Regional School District is proposing to replace the existing Wahconah Regional High School with a new facility on the existing site. This proposed project will serve an agreed upon enrollment of 460 students in grades 9-12. The proposed project has an estimated construction cost of \$59,905,000.

The Chairman then asked for a motion, and the following motion was made by Ms. Kwan and seconded by Mr. Deninger:

Vote on Moving the Central Berkshire Regional School District to Schematic Design

VOTED: That the Board of Directors hereby authorizes the Executive Director to do all acts necessary, execute and deliver any and all documents and agreements, and expend funds as deemed appropriate by the Executive Director to assist the Central Berkshire Regional School District with, in concept, the development of schematic designs to replace the existing Wahconah Regional High School with a new facility on the existing site, as further described in the materials presented to the Board and attached hereto, in accordance with G.L. c. 70B and 963 CMR 2.00 *et seq.* and all other guidelines and policies of the Authority.

Mr. Cronin asked whether the future enrollment at the school is considered when determining the agreed upon enrollment. The Director of Project Management confirmed that the MSBA looks at the forecasted enrollment for ten years.

Mr. Sullivan commended the MSBA's rigorous and fair process.

Central Berkshire Regional School District Superintendent Laurie Casna thanked the Board and MSBA staff. She commented that the MSBA has a great process and she is excited to take the next step.

VOTE: *There being no further questions or comments, the Board approved the Motion to move the Central Berkshire Regional School District to Schematic Design by majority – 7 in favor, 0 abstaining.*

The Town of Marblehead is proposing to replace the existing Elbridge Gerry Elementary School, L.H. Coffin School, and the Upper and Lower Malcolm L. Bell Schools with a new PK-3 elementary school facility on the existing Bell Elementary School site. This proposed project will serve an agreed upon enrollment of 450 students in grades K-3. The proposed project has an estimated construction cost of \$44,365,209.

The Chairman then asked for a motion, and the following motion was made by Mr. Sullivan and seconded by Ms. Vanderhoef:

Vote on Moving the Town of Marblehead to Schematic Design

VOTED: That the Board of Directors hereby authorizes the Executive Director to do all acts necessary, execute and deliver any and all documents and agreements, and expend funds as deemed appropriate by the Executive Director to assist the Town of Marblehead with, in concept, the development of schematic designs to replace the existing Elbridge Gerry Elementary School, L.H. Coffin School, and the Upper and Lower Malcolm L. Bell Schools with a new PK-3 elementary school facility on the existing Bell Elementary School site, as further described in the materials presented to the Board and attached hereto, in accordance with G.L. c. 70B and 963 CMR 2.00 *et seq.* and all other guidelines and policies of the Authority.

Marblehead Superintendent Maryann Perry thanked the Board for the opportunity to participate remotely. She commented that she appreciates the partnership with the MSBA and she is excited to move to the next phase in the process. She thanked the Board and MSBA for this opportunity.

David Harris, Marblehead School Building Committee Chair and School Committee member, commented that he wanted to echo the sentiments of the Superintendent and thanked the Board and MSBA staff for this opportunity. He noted that he wanted to specifically thank Karl Brown for his help with the project.

A staff member from State Representative Lori Ehrlich's office spoke on behalf of the Representative noting that the Representative supports the project at the Elbridge Gerry Elementary School in the Town of Marblehead.

VOTE: *There being no further questions or comments, the Board approved the Motion to move the Town of Marblehead to Schematic Design by majority – 7 in favor, 0 abstaining.*

The Pentucket Regional School District is proposing to replace the existing Pentucket Regional High School and the existing Pentucket Regional Middle School with a new District-wide grades 7-12 middle/high school on the existing site. This proposed project will serve an agreed upon enrollment of

965 students in grades 7-12. The proposed project has an estimated construction cost of \$124,267,810.

The Chairman then asked for a motion, and the following motion was made by Mr. Sullivan and seconded by Ms. Vanderhoef:

Vote on Moving the Pentucket Regional School District to Schematic Design

VOTED: That the Board of Directors hereby authorizes the Executive Director to do all acts necessary, execute and deliver any and all documents and agreements, and expend funds as deemed appropriate by the Executive Director to assist the Pentucket Regional School District with, in concept, the development of schematic designs to replace the existing Pentucket Regional High School and the existing Pentucket Regional Middle School with a new District-wide grades 7-12 middle/high school on the existing site, as further described in the materials presented to the Board and attached hereto, in accordance with G.L. c. 70B and 963 CMR 2.00 *et seq.* and all other guidelines and policies of the Authority.

Ms. Brockelman noted that the FAS members had an additional meeting with the District to address questions surrounding the proposed project.

Pentucket Regional School District Superintendent Dr. Justin Bartholomew thanked the Board and MSBA staff, noting that it has been a long process for the District. He commented that the community is extremely grateful and excited for the project and he looks forward to the next phase in the process.

The Chairman commented that State Senator Bruce Tarr and State Representative Leonard Mirra both sent letters offering their support for the project at the Pentucket Regional High School.

VOTE: There being no further questions or comments, the Board approved the Motion to move the Pentucket Regional School District to Schematic Design by majority – 7 in favor, 0 abstaining.

The Town of Westborough is proposing to replace the existing Annie E. Fales Elementary School with a new grades K-3 facility on the existing site. This proposed project will serve an agreed upon enrollment of 400 students in grades K-3. The proposed project has an estimated construction cost of \$35,479,967.

The Chairman then asked for a motion, and the following motion was made by Ms. Vanderhoef and seconded by Mr. Deninger:

Vote on Moving the Town of Westborough to Schematic Design

VOTED: That the Board of Directors hereby authorizes the Executive Director to do all acts necessary, execute and deliver any and all documents and agreements, and expend funds as deemed appropriate by the Executive Director to assist the Town of Westborough with, in concept, the development of schematic designs to replace the existing Annie E. Fales Elementary School with a new grades K-3 facility on the existing site, as further described in the materials presented to the Board and attached

hereto, in accordance with G.L. c. 70B and 963 CMR 2.00 *et seq.* and all other guidelines and policies of the Authority.

Westborough Superintendent Amber Bock thanked the Board and MSBA staff for their support.

Stephen Doret, Vice-Chair of the Westborough School Committee, commented that he looks forward to continuing to work with the MSBA.

A staff member from State Representative Hannah Kane's office spoke on behalf of the Representative noting that the Representative supports the project at the Annie E. Fales Elementary School.

The Chairman commented that State Representative Hannah Kane, State Representative Danielle Gregoire and State Representative Carolyn Dykema sent a letter offering their support for the project at the Annie E. Fales Elementary School.

Mr. Cronin asked how the project will be funded. Referring to Westborough's significant commercial tax base, Mr. Doret explained that the Town has strong finances and has budgeted to pay for the project.

***VOTE:** There being no further questions or comments, the Board approved the Motion to move the Town of Westborough to Schematic Design by majority – 7 in favor, 0 abstaining.*

The Town of West Springfield is proposing to replace the existing Philip G. Coburn Elementary School with a new grades PK-5 facility on the existing site, contingent upon the Town gaining full ownership, control, and exclusive use of the proposed site. This proposed project will serve an agreed upon enrollment of 585 students in grades K-5 and Kindergarten ELL. The proposed project has an estimated construction cost of \$53,349,645.

The Chairman then asked for a motion, and the following motion was made by Ms. Kwan and seconded by Mr. Deninger:

Vote on Moving the Town of West Springfield to Schematic Design

VOTED: That the Board of Directors hereby authorizes the Executive Director to do all acts necessary, execute and deliver any and all documents and agreements, and expend funds as deemed appropriate by the Executive Director to assist the Town of West Springfield with, in concept, the development of schematic designs to replace the existing Philip G. Coburn Elementary School with a new grades PK-5 facility on the existing site, as further described in the materials presented to the Board and attached hereto, in accordance with G.L. c. 70B and 963 CMR 2.00 *et seq.* and all other guidelines and policies of the Authority.

Ms. Kwan commented that staff is working with the district to receive an updated educational plan and she looks forward to reviewing it.

West Springfield Superintendent Michael Richard introduced other local officials who were present on the call. He thanked the Board and MSBA staff for their support. He noted that the educational plan revisions were completed last week and should be submitted soon by NV5. He commented that

the community is very excited for the project and he looks forward to moving forward in the process. He added that the Town will not need a debt exclusion.

Ms. Vanderhoef asked if the Town will have any issues gaining ownership, control, and exclusive use of the proposed site.

West Springfield Mayor William Reichelt thanked the Board for allowing the Town to participate remotely. He commented that all parties are on board in gaining ownership of the proposed site. Negotiations are underway, and the sale should be completed by next year.

The Chairman commented that State Senator James Welch and State Representative Michael Finn both sent letters offering their support for the project at the Philip G. Coburn Elementary School in West Springfield.

VOTE: *There being no further questions or comments, the Board approved the Motion to move the Town of West Springfield to Schematic Design by majority – 7 in favor, 0 abstaining.*

The Town of Weymouth is proposing an addition and renovation project to the existing Maria Weston Chapman Middle School for grades 6-8. This proposed project will serve an agreed upon enrollment of 1,470 students for District-wide grades 6-8. The proposed project has an estimated construction cost of \$127,760,729.

The Chairman then asked for a motion, and the following motion was made by Ms. Vanderhoef and seconded by Ms. Brockelman:

Vote on Moving the Town of Weymouth to Schematic Design

VOTED: That the Board of Directors hereby authorizes the Executive Director to do all acts necessary, execute and deliver any and all documents and agreements, and expend funds as deemed appropriate by the Executive Director to assist the Town of Weymouth with, in concept, the development of schematic designs for an addition and renovation project to the existing Maria Weston Chapman Middle School for grades 6-8, as further described in the materials presented to the Board and attached hereto, in accordance with G.L. c. 70B and 963 CMR 2.00 et seq. and all other guidelines and policies of the Authority.

Weymouth Superintendent Jennifer Curtis-Whipple commented that she is excited to be before the Board today and is very enthusiastic about the project. She thanked the Board and MSBA staff for their support.

The Chairman commented that State Representative James Murphy, State Representative Ronald Mariano and State Senator Patrick O'Connor sent a letter offering their support for the project at the Maria Weston Chapman School in Weymouth.

VOTE: *There being no further questions or comments, the Board approved the Motion to move the Town of Weymouth to Schematic Design by majority – 7 in favor, 0 abstaining.*

Approval of Project Scope and Budget Agreement and Authorization for Project Funding Agreement

MSBA Director of Project Management, John Jumpe, explained that the Board is now being asked to approve a Project Scope and Budget Agreement and to authorize the MSBA to enter into a Project Funding Agreement for a project at the Fuller Middle School located in the City of Framingham. He presented a PowerPoint and provided a brief summary of the proposed project. He explained that the proposed project is to replace the existing Fuller Middle School with a new facility serving grades 6-8 on the existing site.

The District submitted a total project budget of \$98,276,878. As shown in the PowerPoint presentation, the basis of the MSBA grant would be \$60,999,748, and the proposed Estimated Maximum Total Facilities Grant would be \$37,997,085 with the District's 62.31% reimbursement rate.

The Chairman then asked for a motion, and the following motion was made by Ms. Vanderhoef and seconded by Mr. Deninger:

Vote to Authorize the Executive Director to Execute a Project Scope and Budget Agreement and Project Funding Agreement with the City of Framingham

VOTED: That the Board of Directors of the Massachusetts School Building Authority hereby approves the Potential Project to replace the existing Fuller Middle School with a new facility serving grades 6-8 on the existing site, as further described in the materials presented to the Board and attached hereto and as such Proposed Project shall be further defined in the Project Scope and Budget Agreement, and authorizes the Executive Director to take all steps necessary to execute and deliver a Project Scope and Budget Agreement and Project Funding Agreement with the City of Framingham, in such forms as he may determine to be acceptable, for the Fuller Middle School project at a reimbursement rate of sixty-two and thirty-one hundredths percent (62.31%) of approved, eligible costs, up to an Estimated Maximum Total Facilities Grant of \$37,997,085, which shall not include any funds for owner's or construction contingency expenditures; that the Board of Directors hereby further authorizes the Executive Director to increase the Estimated Maximum Total Facilities Grant up to a Maximum Total Facilities Grant of \$39,453,932, in the event that the MSBA determines, in its sole discretion, that any owner's and/or construction contingency expenditures are eligible for reimbursement pursuant to MSBA regulations, guidelines, or policies; that the Board of Directors hereby further authorizes the Executive Director to expend funds in accordance with such Project Funding Agreement.

Mayor Yvonne Spicer thanked the Board and the MSBA staff for their support. She thanked her entire team for being present at the meeting today and for all their hard work with the project at the Fuller Middle School.

Dennis Giombetti, Framingham City Council Chairman, thanked the Board and MSBA staff for their support. He commented that the City Council voted in favor of the project last night, adding that the community is supportive of the project. He commented that he wanted to commend the MSBA staff for their work on the project, noting that they made the project better than he could have imagined and thanked the MSBA for their partnership.

The Chairman commented that it is great to see this level of collaboration.

The Chairman commented that State Representative Carmine Gentile and State Senator Karen Spilka both sent a letter offering their support for the project at the Fuller Middle School in Framingham.

Framingham Superintendent Dr. Robert Tremblay thanked the MSBA for the support.

VOTE: *There being no further questions or comments, the Board approved the Motion to Execute a Project Scope and Budget Agreement and Project Funding Agreement with the City of Framingham by majority – 7 in favor, 0 abstaining.*

MSBA Director of Project Management, John Jumpe, explained that the Board is now being asked to approve a Project Scope and Budget Agreement and to authorize the MSBA to enter into a Project Funding Agreement for a project at the Beal Early Childhood Center located in the Town of Shrewsbury. He presented a PowerPoint and provided a brief summary of the proposed project. He explained that the proposed project is to replace the existing Beal Early Childhood Center with a new K-4 facility on the Glavin Center site.

The District submitted a total project budget of \$92,809,274. As shown in the PowerPoint presentation, the basis of the MSBA grant would be \$60,571,889, and the proposed Estimated Maximum Total Facilities Grant would be \$33,222,716 with the District's 54.86% reimbursement rate.

The Chairman then asked for a motion, and the following motion was made by Ms. Vanderhoef and seconded by Mr. Deninger:

Vote to Authorize the Executive Director to Execute a Project Scope and Budget Agreement and Project Funding Agreement with the Town of Shrewsbury

VOTED: That the Board of Directors of the Massachusetts School Building Authority hereby approves the Potential Project to replace the existing Beal Early Childhood Center with a new K-4 facility on the Glavin Center site, as further described in the materials presented to the Board and attached hereto and as such Proposed Project shall be further defined in the Project Scope and Budget Agreement, and authorizes the Executive Director to take all steps necessary to execute and deliver a Project Scope and Budget Agreement and Project Funding Agreement with the Town of Shrewsbury, in such forms as he may determine to be acceptable, for the Beal Early Childhood Center project at a reimbursement rate of fifty-four and eighty-six hundredths percent (54.86%) of approved, eligible costs, up to an Estimated Maximum Total Facilities Grant of \$33,222,716, which shall not include any funds for owner's or construction contingency expenditures; that the Board of Directors hereby further authorizes the Executive Director to increase the Estimated Maximum Total Facilities Grant up to a Maximum Total Facilities Grant of \$34,055,681, in the event that the MSBA determines, in its sole discretion, that any owner's and/or construction contingency expenditures are eligible for reimbursement pursuant to MSBA regulations, guidelines, or policies; that the Board of Directors hereby further authorizes the Executive Director to expend funds in accordance with such Project Funding Agreement.

The Chairman commented that State Representative Hannah Kane and State Senator Michael Moore, as well as the Beal Early Childhood Center Building Committee, Town Manager Kevin Mizikar, and Superintendent Joseph Sawyer sent letters offering their support for the project at the Beal Early Childhood Center in Shrewsbury.

VOTE: *There being no further questions or comments, the Board approved the Motion to Execute a Project Scope and Budget Agreement and Project Funding Agreement with the Town of Shrewsbury by majority – 7 in favor, 0 abstaining.*

Audit

The MSBA's new Chief Financial Officer, Laura Guadagno, introduced herself to the Board. The Chairman welcomed her to the MSBA and commented that she looks forward to working with her.

Tamia Buckingham, MSBA Director of Audit, began her audit update by explaining that the MSBA received the final requests for the two remaining grant conversion projects to close out, adding that she looks forward to bringing the final audits to the Board in the near future. To date, the MSBA has audited \$15.7 billion in costs for Waiting List and prior grant projects.

The Director of Audit then explained that the MSBA has completed final audits for 458 Capital Pipeline Program projects plus 14 projects that are being presented for final approval to the Board today, all together representing approximately \$5.23 billion in submitted and audited costs.

She continued, explaining that the MSBA has also audited approximately \$2.8 billion in submitted costs for the 230 projects currently submitting monthly requests for reimbursement. Based on the Total Project Budget information and submitted costs to date of approved projects, the MSBA estimates that approximately \$2.86 billion in additional costs will be submitted for audit for these projects.

The Director of Audit then explained that monthly submitted costs have averaged \$70.7 million over the 12 months preceding this Board meeting, and the total amount submitted and audited in this 12-month period equals approximately \$849 million.

Approval of Audits, New Program

The Director of Audit explained that the Board is being asked to approve 14 Capital Pipeline Program audits listed on the Audit Exhibit. She explained that the total combined grant amount for these 14 projects is \$74,997,368.

The Chairman then asked for a motion, and the following motion was made by Ms. Vanderhoef and seconded by Mr. Deninger:

Approval of Audit Costs for Several Projects

VOTED: That the Board of Directors of the Massachusetts School Building Authority hereby approves the final audited approved grant amounts for each of the projects listed in the spreadsheet attached hereto as Exhibit C and authorizes the Executive Director to make payments consistent with this vote.

Monomoy School Building Committee member, Ed McManus, thanked the Board and MSBA staff for their support. He commented that the Architect, OPM and MSBA staff all stayed with the project until completion.

***VOTE:** There being no additional questions or comments, the Board approved the Motion by majority – 7 in favor, 0 abstaining.*

The Chairman left the meeting and her designee, James MacDonald, presided over the remainder of the meeting.

MSBA Updates

Executive Director's Report

The Executive Director began his report by thanking the MSBA staff members for their hard work in preparing for the Board. He noted that he wanted to thank Ed McManus as he was the driving force for the project for the Monomoy Regional High School in Harwich.

He noted that since the August 29, 2018 Board meeting, the MSBA has visited 21 projects and as of October 26, 2018, three districts have voted affirmatively to appropriate full project funds or feasibility study funds. He explained that the MSBA anticipates making 15 project visits in November and December and presented a list of the upcoming district visits as part of his PowerPoint presentation. Staff have also attended several project milestone ceremonies, including five ribbon cutting ceremonies. He explained that since the last Board meeting, MSBA staff have engaged in outreach with multiple school districts and have attended several meetings where they have participated as presenters and as stakeholders.

Then, the Executive Director welcomed the following new employees to the MSBA: Laura Guadagno as Chief Financial Officer and Beverly Toby as a Business Analyst. Next, he congratulated Kevin Sullivan on his marriage and Katie Loeffler on the birth of her daughter Eleanor.

Project Overview Report

Next, the Director of Capital Planning, Mary Pichetti, presented a PowerPoint, including a summary of bid data. She summarized available data for anticipated bids for the 2018, 2019 and 2020 calendar years noting that this information is preliminary. She reported that 11 Core Program projects received a bid in 2018 and seven of the reported bids came in within the estimated budget. As part of her presentation, the Director of Capital Planning presented a chart on bid data for the projects in the MSBA Capital Pipeline. She then provided bid data for the MSBA's Accelerated Repair Program. She explained that for the 2017 Accelerated Repair Program, eight of the ten reported projects bid within the estimated budget. Sixteen projects are anticipated to bid by the December Board of Directors meeting.

Next, the Director of Capital Planning provided updates for the three procurements the MSBA has advertised. She explained that the MSBA staff is working on a recommendation for the Enrollment Projection Analysis RFR, the MSBA is currently reviewing the responses received for the Post Occupancy Guidelines RFR, and responses are due today at 3:00 PM for the Construction Cost and Consultant Fee Analysis RFR.

Finance

Sales Tax Collection Update

MSBA Financial Administration Manager, Julie Leonard, presented a PowerPoint and provided a FY19 SMART Collections update. The FY19 Consensus Revenue Estimate of \$858.9 million would represent growth of 1.29% over the FY18 unaudited amount. FY19 collections through September 2018 are \$11.547 million (5.55%) higher than FY18 collections during the same period.

She presented a slide with a graphical depiction of FY15 - FY19 monthly SMART fund collections, and then quarterly SMART collections from FY14 - FY19, followed by year-to-date SMART collections by year from FY14 - FY19.

Grant Payments Update

MSBA Treasurer, Gianpiero Tirella, provided an update regarding MSBA grant payments for projects, noting that the MSBA has made \$172,469,485 in grant payments to date in Fiscal Year 2019. This is for 166 Capital Pipeline Program, Prior Grant, and Waiting List projects in 123 districts.

FY 19 Budget Update

MSBA Chief Financial Officer, Laura Guadagno, provided the Board with a FY19 budget update. She presented a PowerPoint and provided a summary of the Administrative, Operations and Grant Programs Budget and the Capital Pipeline Professional Support Services Budget for FY19 with a summary of expenditures to date.

There was a brief discussion among Board members regarding OPEB.

The meeting was adjourned at 11:00 a.m.

List of documents and exhibits used at the meeting:

- PowerPoint Presentation
- August 29, 2018 Board Meeting Minutes
- Invitation to Feasibility Study
- Re-categorizations of Previous Board Invitations from Eligibility Period to Feasibility Study
- Preferred Schematic Design Recommendations
- Project Scope and Budget Phase Recommendations
- Audit Status Report
- Recommendation for Approval of Final Audits, Capital Pipeline Program
- Executive Director Report
- Project Overview Report
- Sales Tax Collection Update
- Grant Payments Update
- FY19 Budget Update