

District: City of Amesbury  
School Name: Amesbury Elementary School  
Recommended Category: Eligibility Period (Re-categorization from Feasibility Study)  
Date: August 22, 2018

## **Recommendation**

That the Board vote to re-categorize the Statement of Interest for the Amesbury Elementary School in the City of Amesbury (the “City”) from the Invitation to Feasibility Study category to the Eligibility Period category.

## **Discussion**

Subsequent to the Board’s vote of May 12, 2017 to authorize the City to proceed into Feasibility Study, the City requested that the MSBA re-evaluate the agreed upon enrollment, which was originally established during Eligibility Period and certified in April 2017. The City informed the MSBA that its request is based upon a preliminary analysis of the space requirements compared to the capacity of the existing facilities as well as concerns regarding the overall enrollment projection.

To support this request, the following Eligibility Period requirements must be updated to reflect the Feasibility Study scope requested by the City:

- Online Enrollment projection; and,
- Updated Study Enrollment Certification Executed.

Based upon the MSBA’s understanding of the project and its conversations with the City, the potential schedule for re-entering Feasibility Study and continuing the study may be as follows:

- Re-invitation to Feasibility Study – October or December 2018
- Preferred Schematic Report – February or April 2019
- Project Scope and Budget – August 2019

Upon agreement with the City regarding enrollment, MSBA staff will prepare an amendment to the current Feasibility Study Agreement to reflect the updated scope requested by the City. Additionally, and upon successful completion of the activities outlined above, MSBA staff anticipate recommending a second Feasibility Study Invitation for the City to return to Feasibility Study at a future MSBA Board meeting in 2018. Any recommendation would be subject to the following condition:

- The MSBA will be able to review the City’s submittal for the Project Scope and Budget Agreement on or after, but no earlier than July 1, 2019.

Based upon the review above, MSBA staff recommend that the Board vote to re-categorize the Statement of Interest for the Amesbury Elementary School in the City of Amesbury from the Invitation to Feasibility Study category to the Eligibility Period category to reestablish a mutually agreed upon enrollment between the City of Amesbury and the MSBA.