

District: City of Waltham  
Recommended Category: Feasibility Study – Feasibility Study Agreement Extension Request  
Date: August 22, 2018

## **Recommendation**

That the Executive Director be authorized to extend the termination date in the Feasibility Study Agreement between the Massachusetts School Building Authority (the “MSBA”) and the City of Waltham (the “City”), as part of its Invitation to Feasibility Study for the Waltham High School project from October 31, 2018 to October 31, 2019, subject to the conditions set forth below.

## **Discussion**

The City received an invitation to Feasibility Study at the September 30, 2015 Board meeting. The City previously received approval from the Board of Directors (the “Board”) for an extension to the Feasibility Study Agreement to complete its site selection and Feasibility Study and Schematic Design work for the proposed Waltham High School project from March 31, 2018 through October 31, 2018.

Based upon ongoing discussions with the City and its consultant team, the MSBA understands that the City is requesting a second extension to the Feasibility Study Agreement for the Waltham High School project to determine available sites to be studied as part of the feasibility study process. Based on the City’s proposed schedule, the City is targeting the February 13, 2019 Board meeting for approval of its preferred solution and authorization to proceed into Schematic Design and the August 28, 2019 Board meeting for approval of its project scope and budget and authorization to enter into a Project Scope and Budget Agreement and a Project Funding Agreement with the MSBA. MSBA staff recommends an extension to the Feasibility Study Agreement subject to the following conditions:

- The City must complete its site selection process and Local Actions and Approval Certification on or before September 30, 2018; and
- The MSBA will not review the City’s submittal for a Project Scope and Budget Agreement until a date that is on or after July 1, 2019.
- If the City is unable to meet this timeline, then the MSBA may request that the City consider withdrawing the Statement of Interest for the Waltham High School project, submit a new Statement of Interest, and await a potential second invitation from the MSBA Board to enter the Eligibility Period phase of the MSBA’s process.

MSBA staff recommends that the Board vote to authorize an extension of time through October 31, 2019 for the City of Waltham to complete its Feasibility Study and Schematic Design work for the Waltham High School, subject to the conditions set forth in this memorandum.