

MSBA CONTRACTOR ROUNDTABLE

**May 30, 2019
9:00 A.M. – 10:30 A.M.**

**MSBA Board Room
40 Broad Street, 5th Floor
Boston, MA 02109**

AGENDA

9:00 A.M. – Welcome and Introduction

9:05 A.M. – Presentation

- **Lessons Learned & Best Practices on MSBA Projects**
 - **Gary Cunniff – Director of Engineering (City of Quincy)**
 - **Paul Hines – Commissioner of Public Buildings (City of Quincy)**
 - **Walter Macdonald – Director of Facility Management (City of Quincy)**
 - **David Scott – HVAC Mechanical & Controls Engineer (City of Quincy)**
 - **David Capaldo – Bond Brothers**
- **Role of Facilities Director During Early Phases of the Project**
- **Use of Proprietary Items**
- **Coordination with the Commissioning Consultant**
- **Training Schedule**
- **How the City and the Project Team dealt with Schedule Issues**

9:35 A.M. – Discussion

10:25 A.M. – Meeting Conclusion

- **Upcoming Meeting Notes**

**All times are approximate.*