

OPM Roundtable, February 28, 2018

Furnitures, Fixtures, and Equipment Cash Flow Overview

Massachusetts School Building Authority

Deborah B. Goldberg Chairman, State Treasurer James A. MacDonald Chief Executive Officer John K. McCarthy
Executive Director/Deputy CEO

COST AND PRODUCT DATA FOR FF&E

February 28, 2018



OBJECTIVES

- Increase awareness of the types of Furniture, Fixtures, and Equipment (FF+E) data that is being collected by the MSBA
- Learn how to access FF+E data and reports
- Gain understanding of the preliminary & longterm benefits and uses of FF+E data
- Learn more about the MSBA Collaborative Purchasing Initiative, including the tools and resources available

FF&E DATA COLLECTION BENEFITS

Transparency

 Expand Available Cost Information Already on Website to FF&E

HOW DID WE GET HERE?

Since 2016, we have been working with our stakeholders to develop cost saving ideas to assist school districts.

We conceptualized the idea of posting FF&E cost and product information; and received your feedback on the broad idea via surveys, meetings and conversations.

Our goal was to improve transparency but not impose additional requirements on districts. The majority of stakeholders indicated a willingness to complete the spreadsheet on a volunteer basis. As such, the product and cost data from each school has been generated by school district consultants.

We worked together with a small group of professionals, including procurement agents for towns and schools, interior designers, and opms to hone iterations of the concept.

We arrived at the current spreadsheet format through this approach.

FF&E Product and Cost Spreadsheets from **Six** 2017 Schools Are Currently Displayed on the MSBA Website

SOME FF+E DATA USES

MSBA

Help MSBA to Evolve FF&E-related Policies

Help MSBA to Further Develop FF&E-related Cost Saving Programs, such as Collaborative Purchasing

MSBA Districts and Stakeholders

- Compare overall spending on FF&E for budgeting purposes re: similar type and size school
- Comparative FF&E cost and product information based on quantities purchased
- Quick Access to lump sum cost information for equipment by category
- Learn what brands of furniture are popular to start conversations about outfitting your school

FF&E COST AND PRODUCT DATA SUPPORTING SCHOOL DISTRICTS

- Utilized FF+E experts to understand industry-based language to adequately develop infrastructure to collect FF+E data across the state
 - Created instructions and procedures for collecting FF+E data
 - Developed detailed categories of product and cost information for individual furniture items
 - Identified related categories of Equipment for lump sum cost information
 - Designed Excel template to systemically collect FF+E data from recently opened MSBA schools
- Created FF+E Product and Cost Information Webpage

FF&E COST AND PRODUCT DATA SUPPORTING SCHOOL DISTRICTS

Main Components of FF+E Webpage

- <u>Step-by-step instructions</u> for completing FF+E spreadsheet
- <u>Excel template</u> for entering FF+E Data
- FF+E Datasets (By School):
 - Six new schools completed in 2017 completed spreadsheet (e.g., see: <u>Plymouth South High School</u>)
- Ongoing reports to summarize:
 - Total FF+E costs by grades served, enrollment, etc.;
 - Aggregated total costs of Fixtures
 & Equipment by subject/area (Art, Music, Gym, Kitchen, etc.)

FURNITURE, FIXTURES AND EQUIPMENT PRODUCT AND COST INFORMATION



http://www.massschoolbuildings.org/building/furniture_fixtures_cost_info

NEXT STEPS

- Develop follow-up survey to stakeholders who completed FF+E Spreadsheet
- Assess necessary changes to FF+E data collection strategy, tools, and content
- Create reports to host on FF+E webpage
- Review & post other reliable cost and product information received from school districts
- Reach out to 2018 newly completed schools to begin FF+E Data Collection

COLLABORATIVE PURCHASING UPDATE SUPPORTING SCHOOL DISTRICTS

FF&E expense always high

- Volume price discounts are available
- Combining purchases may make sense, especially for smaller districts

COLLABORATIVE PURCHASING UPDATE SUPPORTING SCHOOL DISTRICTS

- Opportunities exist to stretch a school district's FF&E budget (MSBA contribution of \$1,200 per student is often not adequate to outfit school)
- Simple concept: School districts combine their FF&E purchases, create greater volume and potentially lower the unit cost of items
- (May work for technology too)

Costly school furniture items lend themselves to bulk discounting:

Classroom Desks

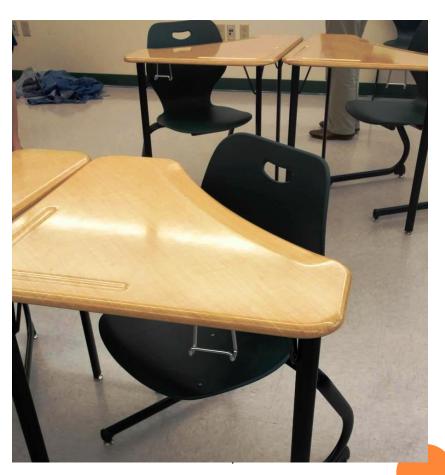
Classroom Seating

Cafeteria Tables/Seats

Classroom Desks/Seating

West Parish Elementary, 2016 (Gloucester)





Minnechaug Regional High School, 2012 (Wilbraham)

Classroom Seating



Dr. Martin Luther King, Jr. School, 2016 (Cambridge)

Cafeteria Tables/Seats

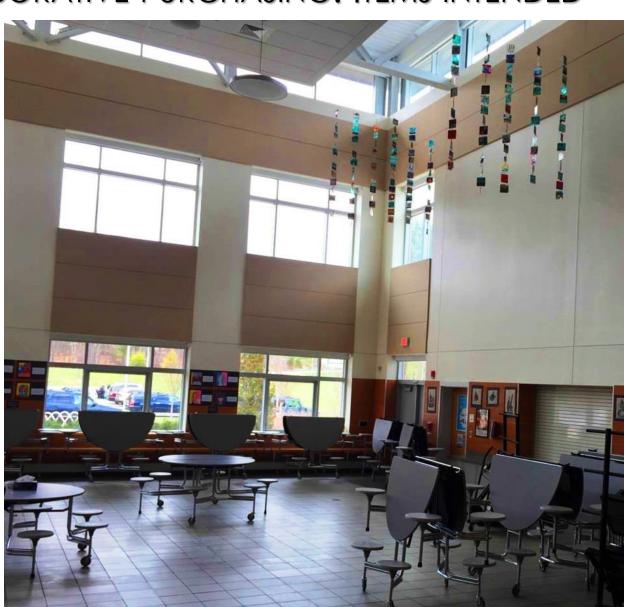


West Parish Elementary, 2016 (Gloucester)



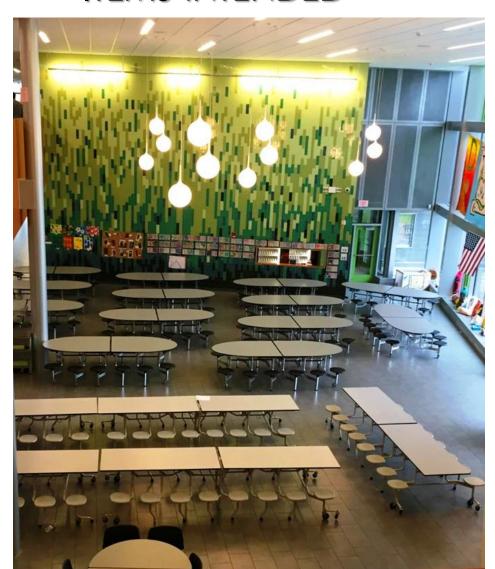
Cafeteria Tables/Seats

David J Quinn Middle School, 2012 (Hudson)



Cafeteria Tables/Seats

Tahanto Regional High School, 2013 (Boylston)



EXAMPLE OF DISTRICT LEADING COLLABORATION

District: Stoughton High school

Design Enrollment: 1065

Grades Served: 9 - 12

Anticipated Substantial Completion Date:

August 2019

OPM: Compass

Designer: DRA

COLLABORATIVE PURCHASING: 2019 SCHOOLS

- 11 school districts and consultants invited to a meeting in Stoughton, MA on March 1st, 2018 to discuss the concept of collaboration
- This meeting to be followed by a visioning workshop with potential participants to choose furniture samples for viewing from popular manufacturers

COLLABORATIVE PURCHASING UPDATE: MSBA's TOOLS FOR GETTING STARTED

- MSBA FF+E Database (Six new schools from 2017)
- FF&E Research including:
 - MSBA Furniture Picture Catalog (80 pages)
 - K-12 Classroom Furniture Vendor "LookBook"
 - Sample Furniture Recommendations from Interior Design Professionals on MSBA Schools

QUESTIONS?

Massachusetts School Building Authority

Deborah B. Goldberg

Chairman, State Treasurer

Maureen G. Valente

Chief Executive Officer

John K. McCarthy

Executive Director, Deputy CEO



Cash Flow



Agenda:

- MSBA Requirements
 - Contract (PFA)
 - Benefits
- MSBA Uses
 - Spreadsheet Overview
 - Data Compiled
 - Benefits
- Challanges



MSBA Contract

PFA Section 1-Definitions

 A detailed accounting of the projected amount of funding being received and expended by the District during the course of the Project on a monthly basis. (PFA Section 1-Definitions)



MSBA Contract

PFA Section 3-Covenants

3.10 ...to demonstrate that adequate funding for the Project is available, provide (a) ... (b) an updated Project Cash Flow projection on a Monthly basis; and (c) ...



MSBA Benefit

- Track project budget/grant
- Better understanding of project spending vs. progress
- Track against submitted costs
- Better plan MSBA financial obligations



District Benefits

Predict FY available cash

Project appropriations

 Predict and plan for remaining 5% holdback of Grant



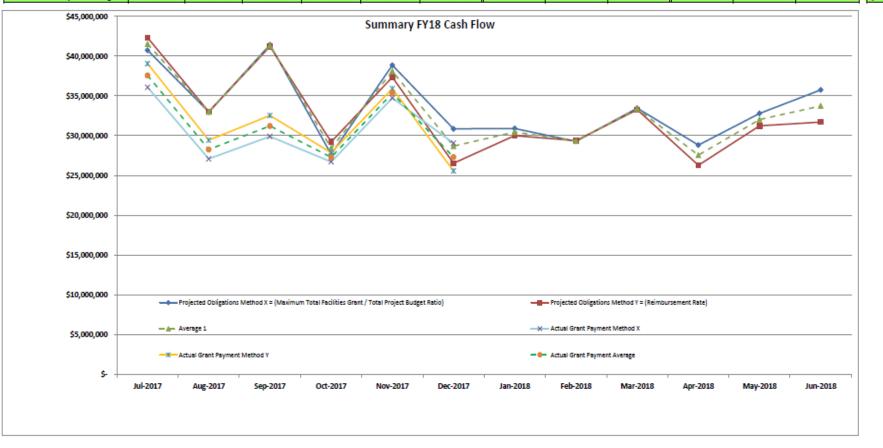
Project Data

4 A	В	С	D	E	T	U	V	V	X	Y	Z
8		Project Cost	s from OPM								
9											
20	B	C	D		5	5'	7	7'	U	u'	V
21	Projected Date of Work (Exhibit D)	Projected Cost Monthly from Exibit D of PS&B	Projected Cost Monthly (Updated Cashflow October 2017)	Projected Cost Monthly (Updated Cashflow January 2018)	Actual Cost Submitted	Cumulative Actual Submitted Cost	Eligible Cost	Cumulative Eligible Cost	Grant Payment	Cumulative Grant Payment	Comments
22											
23						\$ -		\$ -		\$ -	
24	April-14	\$ -	\$ -		\$ 75,564					\$ -	
25 26	May-14 June-14	\$ -	\$ -			\$ 75,564 \$ 75,564		\$ 75,564 \$ 75,564		\$ 32,493 \$ 32,493	
27	July-14	\$ -	\$ -			\$ 75,564		\$ 75,564		\$ 32,493	
28	August-14	\$ -	\$ -		\$ 27,384					\$ 32,493	
29	September-14	\$ -	\$ -			\$ 102,948	\$ -	\$ 102,948	\$ 11,775	\$ 44,268	
30	October-14	\$ -	\$ -		•	* 102,948		* 102,948		\$ 44,268	
31	November-14		\$ -		\$ 91,257					\$ 44,268	
32	December-14	\$ -	\$ -		•	\$ 194,205		\$ 194,205		\$ 83,508	
33 34	January-15	\$ -	-	\$ - \$ -	\$ 88,872 \$ 10.018			\$ 283,077 \$ 293,095		\$ 83,508	
35	February-15 March-15	*	* -	\$ -	♦ 10,010	\$ 293,095 \$ 293,095	♦ 10,016	\$ 293,095		\$ 121,723 \$ 121,723	
36	April-15		\$ -	\$ -	\$ 64,200		\$ 64,200		\$ 4,308	\$ 126,031	
37	May-15		\$ -	\$ -	\$ 5,600					\$ 153,188	
8	June-15	\$ 140,205	\$ 47,700	\$ 47,700		\$ 362,895		\$ 362,895		\$ 153,188	
9	July-15	\$ 186,218	\$ 69,100	\$ 69,100		\$ 362,895		\$ 362,895		\$ 153,188	
.0	August-15		\$ 95,500	\$ 95,500		\$ 362,895		\$ 362,895		\$ 153,188	
1	September-15		\$ -	\$ -		\$ 362,895		\$ 362,895		\$ 153,188	
2	October-15		\$ 346,000	\$ 346,000	\$ 239,200		\$ 239,200		A 400 040	\$ 153,188	
3 4	November-15 December-15		\$ 181 \$ 278,370	\$ 181 \$ 278,370	\$ 392,800	\$ 602,095 \$ 994,895	\$ 392,800	\$ 602,095 \$ 994,895	\$ 126,846	\$ 280,034 \$ 280,034	
5	January-16		\$ 210,310	\$ 210,310	\$ 86,321				\$ 182,692	\$ 462,726	
6	February-16		\$ 77,784	\$ 77,784	\$ 297,165					\$ 495,582	
7	March-16		\$ -	\$ -	221,100	\$ 1,378,381		\$ 1,259,410		\$ 585,752	
8	April-16	\$ 849,842	\$ 120,601	\$ 120,601	\$ 6,384					\$ 585,752	
9	May-16		\$ 44,102	\$ 44,102	\$ 240,493					\$ 588,721	
0	June-16		\$ 237,107	\$ 237,107	\$ 44,102			\$ 1,464,690		\$ 662,740	
1	July-16		\$ 1,330,291	\$ 1,120,456	\$ 33,800					\$ 681,227	
2 3	August-16 September-16		\$ 2,416,663 \$ 2,767,110	\$ 1,284,720 \$ 2,808,917	\$ 22,645 \$ 21,558		<u> </u>			\$ 696,948 \$ 707,480	
4	Deptember-16		\$ 2,136,897	\$ 2,808,917 \$ 2,117,680	↓ ∠1,350	\$ 1,747,363 \$ 1,747,363	4 -	\$ 1,521,135		\$ 707,480 \$ 707,480	
5	November-16		\$ 1,782,799	\$ 1,568,216		\$ 1,747,363		\$ 1,521,135	-	\$ 707,480	
6	December-16		\$ 1,222,082	\$ 1,885,742	\$ 313,755	,,	\$ 292,445			\$ 707,480	
7	January-17		\$ 1,035,955	\$ 840,032	\$ 86,669				\$ 136,016	\$ 843,496	
8	February-17		\$ 1,035,955	\$ 1,482,217	\$ 53,028	\$ 2,200,815		\$ 1,912,790	\$ 29,771		
9	March-17		\$ 1,035,957	\$ 779,631	\$ 11,973,060				A F.C.	\$ 873,267	T 5
i0 i1	April-17		\$ 1,398,174	\$ 771,609	\$ 787,875 • 705,711			\$ 14,136,800		\$ 6,208,585	Two Payments
	May-17		\$ 1,456,439	\$ 786,609	\$ 765,711		◆ 706,471	\$ 14,845,271	\$ 366,441	\$ 6,575,026	
4 + +	Project Input	Project Temp	late / Template	Graph / Templat	e Summary	<u> </u>					
eady	-										

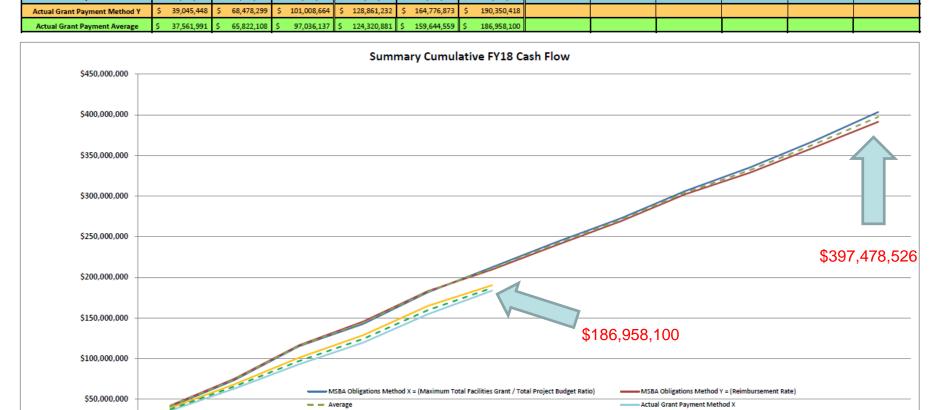
Summary Data

ate	Rate Y	Jul-2017	Aug-2017	Sep-2017	Oct-2017	Nov-2017	Dec-2017	Jan-2018	Feb-2018	Mar-2018	Apr-2018	May-2018	Jun-2018	Total	Comm
	70.36%	\$0	\$0	\$0	\$0	\$0	\$109.024	\$30,794	\$171,821	\$12,679	\$217,256	\$208,813	\$208,813	\$959,200) Projection
	49.47%	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0			\$346,290			Projection
	57.0014	*00.007	\$0	\$0	**** 500	\$0	\$0	\$0	\$0			\$0		\$()
	57.98% 57.72%	\$83,897 \$0	\$46,710 \$0	\$31,462 \$903,261	\$112,586 \$436,460	\$28,350 \$427,560	\$119,723 \$421,750	\$13,364 \$470,266	\$28,475 \$461,212		\$273,956 \$439,238	\$271,057 \$450,782	\$398,613 \$436,257	\$1,673,450 \$4,906,800	
	63.63%	\$950,547	\$946,466	\$1,003,933	\$963,205	\$954,170	\$176,612		\$1,356,722		\$672,427	\$696,797	\$731,032	\$11,474,253	
	40.22%	\$102,761	\$96,626	\$106,190	\$0	\$202,650	\$0	\$206,604	\$653,888	\$695,352	\$715,564	\$795,335		\$4,386,058	Projection
	73.22%	\$196,577	\$55,226	\$78,898	\$261,253		\$1,576,452	\$1,066,184	\$36,592			\$1,648,182	\$1,750,690	\$11,902,624	Projection
	59.68% 60.66%	\$1,290,652 \$382,628	\$1,184,902	\$1,646,329 \$442,232	\$1,533,165 \$1,007,597		\$2,370,210 \$1,039,509		\$1,792,581			\$1,991,343 \$2,565,918		\$22,233,384 \$17,009,703	
	48.63%	\$78,732	\$211,321 \$85,662	\$77,638	\$79,324	\$1,027,141 \$94,050	\$89,280	\$48,122	\$754,036 \$189,854		\$338,189	\$333,005		\$2,157,993	
	63.11%	\$36,162	\$7,699	\$29,886	\$25,063	\$46,522	\$62,367	\$130,304	\$321,213			\$1,106,318			
	41.86%	\$1,470,271	\$1,608,755	\$1,569,554	\$1,867,379	\$2,720,656	\$3,661,760	\$4,462,861	\$4,662,074	\$4,065,388	\$3,685,363	\$3,888,293	\$3,759,329	\$37,421,684	Projection
	51.33%	\$433,442	\$460,881	\$264,576	\$246,621	\$0	\$162,689	\$427,675	\$300,119			\$1,123,374	\$987,349		
	34.72% 44.75%	\$97,216 \$188,596	\$97,216 \$178,822	\$97,216 \$214,674	\$47,219 \$191,777	\$47,219 \$890,009	\$47,219 \$1,066,382	\$51,038 \$988,788	\$137,838 \$1,003,654		\$241,998 \$1,364,798	\$328,798 \$1,666,602	\$328,798 \$1,942,381		
	53.70%	\$394,305	\$83,039	\$935,019	\$131,111 \$0	\$630,003 \$0	\$1,000,302	\$300,100 \$0	\$3,471,135			\$907,699			
	77.39%	\$621,171	\$583,653	\$585,476	\$589,256	\$735,145	\$796,368		\$797,049		\$978,528	\$982,242			
	44.50%	\$373,777	\$539,859	\$807,141	\$1,248,805	\$923,581	\$1,041,330	\$1,598,078	\$1,214,695		\$0	\$0		\$8,672,35	1 Projection
	80.00%	\$1,779,802	\$577,437	\$0	\$0	\$0	\$0	\$0	\$0		\$0	\$0		\$2,357,240	
	44.06% 59.47%	\$0 \$970,607	\$0 \$966,598	\$0 \$1,368,917	\$0 \$1,242,106	\$0 \$1,259,690	\$0 \$1,905,884	\$0 \$854,517	\$0 \$1,318,598		\$0 \$1,371,968	\$0 \$1,611,704		\$15,659,746	95% of G
	53.37%	\$0,001 \$0	\$300,330 \$0	*1,300,317 0\$	\$1,242,106 \$0	\$1,255,650 \$0	\$1,305,664 \$0	\$034,511 \$0	\$0 \$0		\$0 \$0	\$1,611,104 \$0		\$10,000,146 \$1	95% of G
	56.19%	\$2,519,750	\$4,437,443	\$3,044,481			\$2,928,469	\$2,701,708	\$3,022,321			\$0		\$27,487,802	Projection
	42.92%	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0			\$0			95% of G
	58.97%	\$1,552,548	\$998,622			\$1,795,052	\$98,613	\$0	\$0			\$0			
	60.63% 80.00%	\$1,190,240 \$3,001,352	\$1,023,785 \$2,373,021	\$671,749 \$2,276,528	\$588,417 \$1,517,738	\$927,244 \$955,700	\$237,164 \$0	\$0 \$0	\$0 \$0		\$0 \$0	\$0 \$0			
	38.30%	\$1,348,884	\$1,238,341	\$1,230,807	\$1,182,180	\$1,357,061	\$1,261,936		\$2,148,405		\$0 \$0	\$0 \$0			
	38.30%	\$1,396,241	\$1,791,825	\$2,550,673	\$2,138,563	\$444,690	\$0	\$0	\$0			\$0			1 Projection
	46.51%	\$358,875	\$365,852	\$461,909	\$602,814	\$600,395	\$284,123	\$0	\$0			\$0		\$2,673,968	Projection
	54.74%	\$633,342		\$838,617	\$648,217	\$584,007	\$997,927		\$1,132,023			\$655,785		\$10,607,589	
	67.98% 75.34%	\$0 \$2,158,544	\$0 \$2,316,230	\$0 \$2,361,174	\$0 \$1,141,760	\$0 \$0	\$0 \$0	\$0 \$0	\$0 \$0		\$0 \$0	\$0 \$0		\$7,977,708	Project is
	80.00%	\$744,785	\$747,972	\$868,043	\$868,043	\$868,043	\$727,961	\$0				\$0		\$4,824,848	
	80.00%	\$2,584,770	\$2,827,870	\$4,502,010		\$3,524,636	\$3,355,038					\$4,942,660		\$39,136,664	Projection
	40.10%	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$526,299	\$0		\$526,293	Projection
	56.16%	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0			\$0			95% of G
	62.69% 62.50%	\$0 \$0	\$0 \$0	\$0 \$0	\$0 \$0	\$0 \$1,900,771	\$0 \$0	\$365,637 \$0	\$0 \$0			\$0 \$0			Projection Final audi
	59.97%	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0			\$0			95% of G
	59.11%	\$0	\$0	\$0	\$0	\$0	\$0	_\$0	\$0	\$0		\$0		\$0	95% of G
	54.76%	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0			\$0			Projection
	80.00%	\$0.	\$0	\$0	\$0	\$0	\$0	\$0	\$0			\$0			
	54.16% 80.00%	\$0 \$0	\$0 \$0	\$0 \$0	\$0 \$0	\$0 \$0	\$0 \$0	\$0 \$0	\$0 \$0		\$0 \$0	\$0 \$0			95% of Gi 95% of Gi
	78.93%	\$0 \$0	\$0 \$0	\$0	\$0	\$0 \$0	\$0 \$0	\$0 \$0	\$0 \$0		\$0 \$0	\$0 \$0			95% of G
	90.00%	\$O*	\$0	\$0	\$0	\$0	\$0	\$0	\$569,416			\$0		\$569,416	Projection
	50.68%	\$31,547	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$0		\$31,547	7 Final audi
	59.73%	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$0	\$0			Projection
	59.94%	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0			\$0		\$1,371,67	Projection
tals	Metho	d Y Summary To	otals / Sur	mmary Graph	List of	Projects (FS	SD phas (2	Notes _	Comments	Definition	[IIII		
													Ⅲ □ Ⅲ 40)% (-)	-!

	Jul-2017	Aug-2017	Sep-2017	Oct-2017	Nov-2017	Dec-2017	Jan-2018	Feb-2018	Mar-2018	Apr-2018	May-2018	Jun-2018	Total
									FORCAS	ST DATA			
Projected Obligations Method X = (Maximum Total Facilities Grant / Total Project Budget Ratio)	\$ 40,723,869	\$ 32,974,289	\$ 41,415,834	\$ 27,651,954	\$ 38,848,705	\$ 30,851,893	\$ 30,907,848	\$ 29,291,627	\$ 33,447,708	\$ 28,810,698	\$ 32,793,386	\$ 35,752,100	\$ 403,469,910
Projected Obligations Method Y = (Reimbursement Rate)	\$ 42,301,276	\$ 33,011,882	\$ 41,192,985	\$ 29,227,510	\$ 37,349,131	\$ 26,531,492	\$ 30,003,503	\$ 29,364,431	\$ 33,264,098	\$ 26,289,018	\$ 31,243,032	\$ 31,708,784	\$ 391,487,142
Average 1	\$ 41,512,572	\$ 32,993,085	\$ 41,304,410	\$ 28,439,732	\$ 38,098,918	\$ 28,691,693	\$ 30,455,675	\$ 29,328,029	\$ 33,355,903	\$ 27,549,858	\$ 32,018,209	\$ 33,730,442	\$ 397,478,526
			ACTU	IAL DATA			T						
Actual Grant Payment Method X	\$ 36,078,534	\$ 27,087,383	\$ 29,897,694	\$ 26,716,918	\$ 34,731,716	\$ 29,053,537							\$ 183,565,782
Actual Grant Payment Method Y	\$ 39,045,448	\$ 29,432,851	\$ 32,530,365	\$ 27,852,569	\$ 35,915,641	\$ 25,573,545							\$ 190,350,418
Actual Grant Payment Average	\$ 37,561,991	\$ 28,260,117	\$ 31,214,030	\$ 27,284,743	\$ 35,323,679	\$ 27,313,541							\$ 186,958,100



	Jul-2017	Aug-2017	Sep-2017	Oct-2017	Nov-2017	Dec-2017	Jan-2018	Feb-2018	Mar-2018	Apr-2018	May-2018	Jun-2018
									FORCA	ST DATA		
MSBA Obligations Method X = (Maximum Total Facilities Grant / Total Project Budget Ratio)	\$ 40,723,869	\$ 73,698,157	\$ 115,113,992	\$ 142,765,946	\$ 181,614,651	\$ 212,466,544	\$ 243,374,391	\$ 272,666,018	\$ 306,113,727	\$ 334,924,424	\$ 367,717,811	\$ 403,469,910
MSBA Obligations Method Y = (Reimbursement Rate)	\$ 42,301,276	\$ 75,313,157	\$ 116,506,142	\$ 145,733,652	\$ 183,082,783	\$ 209,614,275	\$ 239,617,779	\$ 268,982,210	\$ 302,246,308	\$ 328,535,326	\$ 359,778,358	\$ 391,487,142
Average	\$ 41,512,572	\$ 74,505,657	\$ 115,810,067	\$ 144,249,799	\$ 182,348,717	\$ 211,040,410	\$ 241,496,085	\$ 270,824,114	\$ 304,180,017	\$ 331,729,875	\$ 363,748,084	\$ 397,478,526
Actual Grant Payment Method X	\$ 36,078,534	\$ 63,165,917	\$ 93,063,611	\$ 119,780,529	\$ 154,512,245	\$ 183,565,782						



Dec-2017

Jan-2018

- Actual Grant Payment Average

Mar-2018

Apr-2018

Feb-2018

Actual Grant Payment Method Y

Nov-2017

Oct-2017

Jul-2017

Aug-2017

Sep-2017

Jun-2018

May-2018



Challenges

- Not all projects are the same, cash flow shows how different impacts have an affect.
 - weather
 - Schedule issues
- Validity of Data
 - Accurate and updated cash flow
 - Timeliness Payment Requests
 - Availability of cash flow for projects in FS/SD



Project Advisories

- Project Advisory 36 (June 2016)
 - OPM Reports 2nd required attachment is "Projected Cash Flow vs. Actual Cash Flow"
- Project Advisory 46 (August 2017)
 - The Base OPM Contract requirement Section 8.1.3
 - Cash flow
- Project Advisory 50 (September 2017)
 - Update to Funding and Closeout Information
 - Division of Local Services regarding internal borrowing, short-term borrowing, and cash flow planning